

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS MEETING MINUTES
HELD AT AAAPP CONFERENCE ROOM
9549 KOGER BLVD N, ST. PETERSBURG, FL 33702
January 26, 2026 / 9:30 A.M.**

Board Members Present

President Dr. Audrey Baria
Vice President, David Alvarez
Treasurer, Lisa Shippy-Gonzalez
Secretary, Lena Wilfalk
Dr. Stuart Strikowsky
Anne Corona
Mai Vu
Michelle Cyr
Anthony Koffman
Commissioner Dr. René Flowers, Pinellas Board of County Commissioners

Others Present on Teams

Commissioner Lisa Yeager, Pasco Board of County Commissioners

Board Members Not Present:

April Hill

Others Present in Person:

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Kristina Jalazo, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Kerry Marsalek, Director, Healthcare & Community Innovation, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino, Director of ADRC, Area Agency on Aging of Pasco-Pinellas
Christine Didion, Director of Programs, Area Agency on Aging of Pasco-Pinellas
McKenna O'Neill, Director of Strategic Advancement, Area Agency on Aging of Pasco-Pinellas
Sandra Brown, HR Manager, Area Agency on Aging of Pasco-Pinellas
Francisco Alvarado, Information Technology Manager, Area Agency on Aging of Pasco-Pinellas
Kathryn Bursch, Outreach Manager, Area Agency on Aging of Pasco-Pinellas
Melissa Lawrence, Executive Assistant, Area Agency on Aging of Pasco-Pinellas
Kathryn Larkin, BLS President

Agenda Item #1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors meeting was held on Monday, January 26, 2026, at the Area Agency on Aging of Pasco-Pinellas Conference Room located at 9549 Koger Blvd N, St. Petersburg, FL, 33702. President Dr. Audrey Baria called the meeting to order at 9:31 a.m.

Agenda Item #2 – Introduction of Audience

President Dr. Audrey Baria invited the audience to introduce themselves, which they did.

Agenda Item #3 – Public Meeting Notice

President Dr. Audrey Baria announced the meeting was publicly noticed.

Agenda Item #4 – Roll Call

Ann Marie Winter, Executive Director, called the roll. A quorum of board members was present. 10 in person; 1 on TEAMS

Agenda Item #5 – Public Comments for Items on Agenda

There were no public comments on items on the agenda.

Agenda Item #6 – Addendum Item(s) or Any Item Requiring Discussion

None.

Agenda Item #7 – Consent Agenda

Mr. David Alvarez made the motion to approve the Consent Agenda. Commissioner Dr. Rene Flowers seconded the motion. None opposed, motion carried.

Agenda Item #8– Item(s) for Discussion from the Consent Agenda

None.

Agenda Item #9 – Julie Hale

Dr. Audrey Baria indicated that Ms. Julie Hale has resigned effective December 31, 2025, which creates an open seat for a board member from Pasco County.

Ms. Lisa Shippy Gonzalez indicated she had a potential applicant with a finance background and would share their contact information with Ann Marie Winter. For information only.

Agenda Item #10 – AAAPP Board Officers

Mai Vu, Chair, Membership & Nominating Committee shared that current Officer terms expire at the conclusion of the March 2026 Board of Directors meeting. Officers are eligible for another term of one year and should let Ann Marie Winter know if they are interested in serving another term of one year. The Membership and Nominating Committee will meet prior to the February Board of Directors meeting to formulate a proposed slate of officers. For information only.

Agenda Item #11 – AAAPP Board Terms

Mai Vu, Chair, Membership & Nominating Committee shared that of March 2026, the terms of Ms. Anne Corona, Dr. Audrey Baria, and Commissioner Lisa Yeager will expire and all 3 are eligible for one more term of 3 years. Ms. Mai Vau asked that these board members inform Ms. Ann Marie Winter, Executive Director, if they are interested in serving another term. The Membership and Nominating Committee will meet before the February Board of Directors meeting to review responses of each member and formulate a slate of Directors to be re-elected. For information only.

Agenda Item #12 – DOEA Funding

Ann Marie Winter, Executive Director shared that DOEA has notified AAAPP that it will receive the following funding:

- A. \$9,115,238 in OAA Title III funds to be expended by December 31, 2026. This represents a \$108,979 overall decrease over the 2025 OAA allocation.
- B. \$21,266.91 in OAA Title VII funds to be expended by December 31, 2026. This is level funding.

Commissioner Dr. Rene Flowers made a motion to approve the funding. Dr. Stuart Strikowsky seconded.

None opposed, motion carried.

Agenda Item #13 – Salary Increases for eligible staff

Ms. Kristina Jalazo, Chief Financial Officer, presented proposed salary increases to the Finance Committee that met on January 15th, 2026. The Finance Committee reviewed proposed salary increases for 2 Medicaid Waiver Specialists and a \$2000 annual increase for the Intake Manager and made a motion to recommend that the Board approve the salary increases.

Commissioner Dr. Rene Flowers motioned to approve the salary increase for the 2 Medicaid Waiver Specialists, Ms. Lena Wilfalk seconded the motion.

Commissioner Dr. Rene Flowers requested that the word "annual" change to "salary" increase be noted for the Intake Manager.

Commissioner Dr. Rene Flowers made a motion to approve the increase with the amended language; Mr. David Alvarez seconded the motion. None opposed, motion carried.

Agenda Item #14 – Congressman Gus Bilirakis Senior Center and Housing Project Update

Kerry Marsalek, Director Health Care and Community Innovation, provided an update on the Congressman Gus Bilirakis Senior Center and Affordable Housing Project in West Pasco. Due diligence continues with the potential 10-acre parcel on Plathe Road in unincorporated New Port Richey. Pasco County staff confirmed the parcel carries a Residential-6 Future Land Use designation, indicating a Comprehensive Plan amendment is not anticipated, pending final confirmation. The site is vacant, historically agricultural, and identified by parcel number only. Staff outlined next steps, including coordination with Pasco County Development Services, initiation of a parcel specific environmental review, and continued collaboration with Dominion, to refine feasibility, timeline and regulatory requirements. For information only.

Agenda #15-Veteran Directed Care Program Mains’l Agreements

Kerry Marsalek, Director Health Care and Community Innovation, presented information regarding renewal of AAAPP’s two Financial Management Services agreements with Mains’l for the Veterans Directed Care Program, effective 1/1/2026. The agreements include the Fiscal Employer Agent (FEA) Agreement, governing payroll and employer-of-record functions, and the Prefunding Contract, which allows temporary prefunding of veteran payroll during VA reimbursement processing. Staff confirmed that fee structures remain unchanged and that the agreements ensure uninterrupted services and continued compliance with VA program requirements.

Motion to approve was made by Commissioner Dr. Rene Flowers and seconded by Dr. Stuart Strikowsky. None opposed. Motion approved.

Agenda Item #16 – Development Update

McKenna O’Neill, Director, Strategic Advancement, presented a development update summarizing 2025 fundraising outcomes and early 2026 planning. Individual giving in 2025 exceeded 2024 totals by 10% though the overall \$500,000 fundraising goal was not met due in part to one-time hurricane relief donations received in 2024 that did not continue in 2025. Staff thanked the Board for their efforts in connecting new community partners and sponsors, providing in-kind support and for their personal generosity in support of AAAPP’s development efforts. Staff reported on the 2025 Annual Luncheon results, including gross and net funds raised, and outlined the allocation of proceeds to support caregivers served through OAA Title IIIIE and Veteran Directed Care programming. Staff also shared upcoming volunteer engagement activities, 2026 development priorities including implementation of a new Customer Relationship Management (CRM) system and adjustments to fundraising strategy, including moving the annual luncheon earlier in the year and setting a conservative \$300,000 fundraising goal for 2026. For information only.

Agenda Item #17 – Chairman’s Report

None.

Agenda Item #18 – Executive Director’s Report

Ms. Ann Marie Winter, Executive Director

Ms. Ann Marie Winter shared a mission moment story regarding our Chore program.

Ms. Winter indicated that in 2025, the AAAPP served 273 seniors with 5,534.25 hours of Chore services through Older Americans Act and Local Services funding. Ms. Winter stated that through a grant from the City of Largo AAAPP was able to serve an additional 30 seniors with 479.79 hours of chore services.

Ms. Winter summarized her Executive Director’s report which was provided to Board members. For information only.

Agenda Item #19 – Committee Members Comments

Commissioner Dr. Rene Flowers gave an update on property tax legislation that is being considered by the Florida legislature in the current session.

Kathryn Larkin, the new President of Better Living for Seniors made a public comment about the work that BLS does with the AAAPP. She also shared information about BLS’ upcoming fundraiser, Hearts & Hope on March 8, 2026 at Bayboro Brewing in St Petersburg. For information only.

Agenda Item #20 – Adjourn

There being no other items for discussion President Dr. Audrey Baria adjourned the meeting at 10:20 a.m.

Respectfully Submitted,



Melissa Lawrence
Recording Secretary

Date

Approved, if signed.



Lena Wilfalk, Secretary