

**AREA AGENCY ON AGING OF PASCO-PINELLAS
ADVISORY COUNCIL MEETING MINUTES
THE MEETING WAS HELD VIA ZOOM
JANUARY 11, 2021**

MEMBERS PRESENT:

Miriam Benitez-Nixon,(Chair)
Lena Wilfalk, (Vice Chair)
Barbara Epstein
Beth Aker
Betty Beeler
Carole Ware
Jodi Vosburgh
Kerry Kimball Marsalek
Lenny Waugh
Mary Haddon Doyle
Michael Estigo
Nancy Giles
Rebecca Yackel
Stephanie Doran
Thomas Barnhorn

MEMBERS ABSENT:

None.

OTHERS PRESENT:

Ann Marie Winter, AAAPP
Jason Martino, AAAPP
Virginia Cruz, AAAPP

Agenda Item #1 - Welcome and Introductions

Chair, Miriam Benitez-Nixon called the meeting of January 11, 2021 to order at 1:31 p.m. via zoom video call.

Agenda Item #2 - Roll Call

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of Advisory Council members was present.

Agenda Item #3 - Consent Agenda

Chair Miriam Benitez-Nixon presented the Consent Agenda which included, the November 9, 2020 Advisory Council meeting minutes and Board of Directors meeting minutes of November 16, 2020. Mr. Thomas Barnhorn made a motion to approve the Consent Agenda. Ms. Barbara Epstein seconded. None opposed, motion carried.

Agenda Item #4 - Items for Discussion from the Consent Agenda

None.

Agenda Item #5 – Advisory Council Nominating Committee

Chair Miriam Benitez-Nixon announced that her selection of AAAPP Advisory Council members who will serve on the Nominating Committee were Ms. Barbara Epstein, Ms. Jodi Vosburgh and Ms. Mary Haddon Doyle. Chair Nixon welcomed Ms. Doyle the newest member of the committee.

Agenda Item #6 - Advisory Council Vacancies

Chair Miriam Benitez-Nixon informed that there were two vacancies on the Advisory Council which were left open last year as a result of Covid-19. The vacancies were one for Pasco County and one for Pinellas County. Chair Nixon stated that according to the Bylaws there can be a minimum of 16 council members and a maximum of 18. Chair Nixon informed that the Council will need to decide if those vacancies will be filled or left vacant for an additional year. There were discussions which ensued on the matter. Mr. Mike Estigo made a motion to seek two additional members to complete the council's membership. Ms. Beth Aker seconded. None opposed, motion carried.

Agenda Item #7 – Programmatic Monitoring Schedule

Mr. Jason Martino presented the 2021 Programmatic Monitoring Schedule as a means to encourage Advisory Council members to participate based on interest and schedule. Mr. Mike Estigo made a motion to approve the 2021 Programmatic Monitoring Schedule. Ms. Nancy Giles seconded. None opposed, motion carried.

Agenda Item #8 - Covid-19 Vaccine Communication

Ms. Ann Marie Winter informed that the Agency as a trusted resource for seniors in Pasco and Pinellas Counties, the AAAPP has been in discussion with the Department of Health in finding ways on how the AAAPP can assist in the vaccination process. The Agency has also been in contact with non-contractual partners who also serve seniors in the community on how to assist with vaccination efforts.

Mr. Jason Martino added that part of the Agency's mission is to provide accurate information. Pinellas County Emergency Management and the Pinellas County Department of Health and will hold a meeting of strategic partners on Wednesday January 13, 2021 and the Agency will be part of that coalition. The Agency will keep persons updated on the status of the vaccination process and will advocate for seniors who are home bound. There were questions and comments which was addressed by Ms. Winter and Mr. Martino. For information only, no action necessary.

Agenda Item #9 – Executive Director's Report

The Executive Director reported as follows: vacancies exist on the AAAPP Board of Directors and the AAAPP Advisory Council, working towards potential new members; introduced Ms. LaShanna Young, new AAAPP Controller; finalizing recruitment of new Grant Accountant position, CFO position will be posted when Grant Accountant position is filled; Human Resources and Finance Department have implemented an automated cloud-based payroll system as of January 1, 2021; the Executive Director continues to serve as Secretary of F4A; hired Kristina Jalazo as new AAAPP Director of Program Accountability; Helpline backlog is now down from 14 to 7 days; working with Social Venture Partners on a project to help providers increase their capacity; continue working to keep Leadership Team and staff motivated during pandemic; in 2020 Health Aid Company donated \$10,410.67 in kind donations of incontinence supplies; as of November 30, 2020 AAAPP received \$11,227 in cash donations. The Executive Director amid this pandemic has now focused efforts on media engagements and outcome of these have been articles in Tampa Bay Times, The Laker Lutz News, Ask the Expert, You Tube Podcast, ABC Action News and The Suncoast News. The Board agreed on the 2021 annual luncheon, it will be a virtual event and will be held sometime between June and September 2021.

Agenda item # 10 – Council Member Comments

None.

Agenda Item #11 - Announcements

Chair Nixon announced that the next AAAPP Board of Directors meeting will be held on February 8, 2021 at 9:30 a.m. and the next Advisory Council meeting will be held on March 8, 2021 at 1:30 p.m.

Agenda Item #12 - Adjourn

There being no further business for discussion, the meeting adjourned at 2:26 p.m.