

AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS MEETING MINUTES
April 19, 2021

Board Members Present in Person

Vice President, Stuart Strikowsky
Audrey Baria
Barbara Sheen Todd
Julie Hale
Robert Hatfield
Sallie Parks

Board Members Present Via Teams

Treasurer, Camille Hernandez, Mayor City of Dade City
Charlie Justice, Commissioner, Pinellas Board of County Commissioners
Christina Fitzpatrick, Commissioner, Pasco Board of County Commissioners
Lena Wilfalk
David Alvarez

Board Members Not Present:

President, Charlie Robinson (excused)
Secretary, Anne Corona
Judge George Jirotko, 6th Judicial Circuit (excused)
Chris Comstock (excused)
Harriet Crozier
Paul McClintock
Virginia Rowell

Others Present:

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Paula Moore, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino, ADRC Director, Area Agency on Aging of Pasco-Pinellas
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas
Kristina Jalazo, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas
Stacie Bolen, Director of Outreach, Area Agency on Aging of Pasco-Pinellas
Wendy Arroyo, HR Administrator, Area Agency on Aging of Pasco-Pinellas
Colleen Flynn, Legal Counsel, Area Agency on Aging of Pasco-Pinellas
Virginia Cruz, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

Agenda Item #1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors Meeting was held on Monday April 19, 2021 at 9549 Koger Blvd, Gadsden Bldg, St Petersburg FL 33702. Vice President Stuart Strikowsky called the meeting to order at 9:32 a.m. In the absence of President Charlie Robinson, the meeting was chaired by Vice President Stuart Strikowsky.

Agenda Item #2 – Introduction of Audience

Vice President Strikowsky invited the audience to introduce themselves if they wished to, there were no responses.

Agenda Item #3 – Public Meeting Notice

Vice President Strikowsky announced the meeting was publicly noticed.

Agenda Item #4 – Roll Call

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of board members was present in person and via teams as per the AAAPP Emergency Bylaws.

Agenda Item #5 – Public Comments for Items on Agenda

None.

Agenda Item #6 – Addendum Item(s) or any Item Requiring Discussion

None.

Agenda Item #7 – Consent Agenda

Vice President Strikowsky stated that the items on the Consent Agenda were: Board of Directors Meeting Minutes, March 15, 2021; AAAPP Unaudited Statement of Financial Position Year to Date February 28, 2021; AAAPP Unaudited Statement of Revenue and Expense Budget vs Actual Year to Date February 28, 2021; AAAPP Unaudited Statement of Activities and Changes in Net Assets Year to Date February 28, 2021; AAAPP Surplus/(Deficit) Report, February 28, 2021; Program Monitoring Reports: 1. Bay Area Legal Services, Older Americans Act Title IIIB/LSP – Annual Review, 2. Pasco County Community Services, EHEAP – Annual Review, 3. Pinellas Opportunity Council, Inc, EHEAP – Annual Review, 4. Area Agency on Aging of Pasco Pinellas, Inc, VOCA – Annual Review; New Vendor(s): 1. Nu Hope Counseling - Community Care for the Elderly, Home Care for the Elderly, Alzheimer's Disease Initiative, Older Americans Act Title IIIE.

There were no questions nor comments. Ms. Barbara Sheen Todd made a motion to approve the Consent Agenda. Ms. Sallie Parks seconded. None opposed, motion carried.

Agenda Item #8 – Items for Discussion from the Consent Agenda

None.

Agenda Item #9 – Board Training

The Board agreed to postpone this presentation to the May 17, 2021 Board meeting. This was due to technical difficulties being experienced at the time of the presentation that could not be rectified.

Agenda Item #10 – 2021 AAAPP Virtual Event

Vice President Strikowsky informed that the AAAPP Advisory Council will this year be a Sponsor of the AAAPP Virtual Luncheon Event and presented the opportunity for the Board to do the same. Discussions ensued on the amount to be contributed or whether voluntary. The Board will be update on progress to date, at the next meeting. Ms Sallie Parks made a motion to accept the Advisory Council challenge to be a Sponsor. Ms Barbara Sheen Todd seconded. None opposed. Motion was carried.

Agenda Item #11 – Emergency Home Energy Assistance Program (EHEAP) Funding

Ann Marie Winter reported that the Agency was notified by the Department of Elder Affairs that the 2020/2021 allocation for EHEAP has been allocated to the AAAPP in the amount of \$449,007 to be expended by September 30, 2023. EHEAP provides for direct client services to elders in low-income households experiencing a home energy heating or cooling emergency. A household receiving EHEAP services may not have an income above one hundred fifty percent (150%) of the poverty level, as published by the United States Department of Health and Human Services, unless the household is determined categorically eligible.

There was a question on the term categorically eligible and the distribution of funding. This was addressed by Ms. Winter. Dr. Audrey Baria made a motion to approve the EHEAP Funding in the amount of \$449,007. Ms. Julie Hale seconded. None opposed, motion carried.

Agenda Item #12 - Advocacy Committee Report

Ms. Barbara Sheen Todd, Chair Advocacy Committee presented on the activities of the Advocacy Committee. The Committee met on April 5, 2021 and two major items which were discussed were (1) the Agency Fact Sheet (information card) which outlines the services provided by the Agency. Ms. Sheen presented the "Fact Sheet" which can be used as a marketing tool and for outreach by Directors in the community. (2) the creation of a "Speakers' Bureau" to expand the awareness of the Agency within the community. There will be training for Directors who wish to participate. For information only, no action necessary.

Agenda Item #13 – President's Report

None.

Agenda Item #14 – Executive Directors Report

The Executive Director informed that President Charlie Robinson nominated Judge George Jirotko as member of the Board's Finance Committee to replace Ms. Linda Lee who resigned in March 2021. Judge Jirtoka has accepted the nomination.

The Executive Directors reported on the following: the final 2 weeks of the legislative session is ongoing; all DOEA program funding are included in both the House and Senate budgets. The Senate amounts for CCE, HCE and AOI are at level funding. The House has increases in CCE and AOI funding. All LSP budgets are in both the House and Senate budgets with 10% decreases. LSP dollars total \$1,151,570 so a 10% cut would be \$115,157.10. F4A is working closely with the lobbyist to advocate for the restoration of those funds; the Annual Luncheon planning is underway with Dr David Bernstein identified as the keynote speaker. Mary Haddon Doyle as the Outstanding Humanitarian Award winner and seniors in Pinellas and Pasco to be interviewed, including providers and partner agencies. This year the presenting sponsor will be Humana and Community Foundation of Tampa Bay and Florida Community Care as our Platinum sponsors; Planning for the additional American Rescue Plan dollars is ongoing with brainstorming sessions and proposals being developed to be submitted to DOEA; Return to office planning is underway with a phased in approach being implemented, managers will return to the office 3 days per week as of May 10. If all goes well, all remaining staff will return to the office 2 days per week, a return date for remaining staff has not been set, essential staff will continue to work from the office 5 days per week; The Agency continues outreach virtually and invited Directors to participate in a joint event with Florida Blue about the Covid-19 vaccine, this is a live event on zoom on April 29 at 12 noon, where Florida Blue Medical Director will present and then answer questions about the vaccine. Pre-registration is required, the Executive Director will send the invite to board members; the Agency received both General Revenue Continuing Applications on time and will be presenting them to the Board's Program Planning Committee next week and later to Directors at the May Board meeting.

Agenda Item #15 – Board Members Comments

Ms Barbara sheen Todd informed that the Local Rotary Club is working on identifying outstanding heros within the corporate community and will forward to Board members the application form for recommending persons.

Agenda Item #16 – Open Agenda/Public Comments

None.

Agenda Item #17 – Adjourn

There being no other items for discussion the meeting adjourned at 10:55 a.m.

Respectfully Submitted,

Anne Corona, Secretary

Approved if signed

Virginia Cruz
Recording Secretary

Date _____