

**TIMETABLE
CONTRACT REVIEW PROCESS
COMMUNITY CARE FOR THE ELDERLY, ALZHEIMERS DISEASE INITIATIVE, HOME CARE FOR THE
ELDERLY – PASCO COUNTY ONLY
STATE FISCAL YEAR 2023-2024**

May 15, 2023	AAA Board of Directors Meeting Review of 2023 approval for CCE Lead Agency Emergency Competitive Procurement Process for 1 Lead Agency in Pasco County Request for Proposal legal notice posted on AAAPP website and Florida Administrative Register.
May 17, 2023	Interested parties memo distributed.
May 21, 2023	Request for Proposal legal notice published in Tampa Bay Times.
May 26, 2023	RFP available online at: https://www.agingcarefl.org/request-for-proposal.html
May 31, 2023, at 11:00 a.m.	Pre-Proposal Bidders Conference via Web Conference: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzdhODgzYmItYWNIIMS00MzdLWFkYzMtNzkYzk2ZjI2Zjg%40thread.v2/0?context=%7b%22id%22%3a%2283b3093f-a5ce-4e92-b5ee-ad14342917db%22%2c%22oid%22%3a%226c601bf5-ca52-464b-ac31-bcd481b11923%22%7d The Pre-Proposal Bidder’s Conference will include a review of RFP package, followed by a question-and-answer session. *No inquires accepted after completion of Bidder’s Conference*
June 1, 2023	Response to inquiries and RFP addenda on the Area Agency on Aging of Pasco-Pinellas, Inc. website: https://www.agingcarefl.org/request-for-proposal.html
June 7, 2023	Letter of Intent Due (Mandatory) to be submitted electronically to programs@aaapp.org
June 23, 2023, at 3:00 p.m.	General Revenue Service Provider Applications Due to be submitted at: Area Agency on Aging of Pasco-Pinellas, Inc. 9549 Koger Blvd, Suite 100 St. Petersburg, FL 33702 *Opening of Request for Proposals and review for fatal criteria immediately following
Week of July 24, 2023	Selection Team Meeting
August 21, 2023	AAA Board of Directors Meeting – Approval of Proposed Applicant Agencies and Final Allocations Announcement of final awards by written notice. CCE Lead Agency Designation Notice of Intent to Award published via Legal Notice in Florida Administrative Register and AAAPP website at: https://www.agingcarefl.org/request-for-proposal.html
August 27, 2023	CCE Lead Agency Designation Notice of Intent to Award published via Legal Notice in Tampa Bay Times.
September 1, 2023	Services Initiated