

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS MEETING MINUTES
HELD AT AAAPP CONFERENCE ROOM, 9549 KOGER BLVD
ST. PETERSBURG, FL 33702
OCTOBER 16, 2023**

**AGENDA ITEM #8A
11/20/2023**

Board Members Present

President, Stuart Strikowsky
Vice President, Anne Corona
Secretary, Audrey Baria
Lisa Shippy-Gonzalez
Charlie Justice, Commissioner, Pinellas Board of County Commissioners
Chris Comstock
Julie Hale
Lena Wilfalk

Board Members Not Present:

Treasurer, David Alvarez (excused)
Barbara Sheen Todd (excused)
Paula O'Neil, PhD (excused)

Others Present on Teams

Judge George Jirotko, 6th Judicial Circuit
Mai Vu
Virginia Rowell
Immediate Past President, Charlie Robinson

Others Present in Person:

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Kerry Kimball Marsalek, Chief Operating Officer, Area Agency on Aging of Pasco-Pinellas
Paula Moore, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Christine Didion, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino, ARDC Director, Area Agency on Aging of Pasco-Pinellas
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas
Sandra Brown, Human Resources Manager, Area Agency on Aging of Pasco-Pinellas
Francisco Alvarado, IT Manager, Area Agency on Aging of Pasco-Pinellas
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas
Colleen Flynn, Legal Counsel, Area Agency on Aging of Pasco-Pinellas
Christine Krohn, Director Elder Services, Gulf Coast JFCS

Agenda Item #1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors meeting was held on Monday October 16, 2023, at West Pasco Government Center - Board of County Commissioner Boardroom, 8731 Citizens Drive, New Port Richey, FL 34654. President Stuart Strikowsky called the meeting to order at 9:41 a.m.

Agenda Item #2 – Introduction of Audience

President Stuart Strikowsky invited the audience to introduce themselves, which they did.

Agenda Item #3 – Public Meeting Notice

President Stuart Strikowsky announced the meeting was publicly noticed.

Agenda Item #4 – Roll Call

Ms. Ann Marie Winter, Executive Director called the roll. A quorum of board members was present.

Agenda Item #5 – Public Comments for Items on Agenda

There were no public comments for items on the agenda.

Agenda Item #6 – Addendum Item(s) or Any Item Requiring Discussion

None.

Agenda Item #7 – Consent Agenda

Commissioner Charlie Justice made a motion to approve the Consent Agenda. Lisa Shippy-Gonzalez seconded the motion. None opposed, motion carried.

Agenda Item #8 – Items for Discussion from the Consent Agenda

None.

Agenda Item #9 – AAAPP Strategic Plan Update

President Stuart Strikowsky lead a discussion on the progress toward meeting the goals of the 2022-2025 AAAPP Strategic Plan. Commissioner Charlie Justice spoke about the Marketing Workgroup. Julie Hale provided an update on the Services Workgroup, and Lena Wilfalk discussed the Workforce Workgroup. At the last meeting of the Services Workgroup, the Committee made a Motion to recommend that the AAAPP Board approve two housing roundtable discussions, one in Pasco County and one in Pinellas County. The committee also motioned to recommend that the AAAPP Board instruct staff to move forward with preparing invitations for the roundtables, and also to follow up with the Community Foundation of Tampa Bay. All three motions were approved unanimously.

Agenda Item #10 – 2022 Draft Form 990 Return of Organization Exempt from Income Tax

Treasurer David Alvarez was unable to attend the meeting, so Chief Financial Officer Paula Moore spoke on his behalf. She said that the Finance Committee met on October 5, 2023 to review the 2022 Form 990 Return of Organization Exempt from Income Tax for the year ending December 31, 2022, and made a Motion to recommend that the Board approve the 2022 990 Return of Organization Exempt from Income Tax. The Board voted unanimously to approve the motion.

Agenda Item #11 – Investment Policy Recommendation

Ms. Paula Moore said that the Finance Committee met on October 5, 2023 to review the Staff's recommendation to transfer funds to the investment account and provide grants to community partners. The committee made a motion to recommend that the AAAPP Board approve the transfer of \$900,000 to investment accounts and \$200,000 to be distributed in grants as per the AAAPP Investment Policy. The Board voted unanimously to approve the motion.

Agenda Item #12 – Vacancy on the AAAPP Board of Directors

Commissioner Charlie Justice, Chair of the Membership & Nominating Committee announced that Pasco County Commissioner Gary Bradford has resigned from the AAAPP Board of Directors effective immediately. He thanked Commissioner Bradford for his service to our agency. The Pasco Board of County Commissioners will identify a County Commissioner to take the Pasco BOCC seat.

Agenda Item #13 – DOEA Funding

Ms. Ann Marie Winter said that DOEA has notified the AAAPP that an additional \$258,966 has been contracted to our agency for the Community Care for the Elderly (CCE) program, increasing our total contract to \$9,225,536, with funds to be expended by June 30, 2024. Vice-President Anne Corona moved to approve the contract and Dr. Audrey Baria seconded the motion. None opposed, motion carried.

Agenda Item #14 – AAAPP Board Friendraiser Event

Ms. Ann Marie Winter proposed that the AAAPP Board Friendraiser event take place on Thursday, January 11, 2024, International Thank You Day. This friendraiser event will recognize and honor our current board members and provide potential board members with the opportunity to learn more about the agency. The event is being co-hosted by Mai Vu, Esq. and will be held in the AAAPP conference room. Current board members are encouraged to identify and bring at least one potential board member to bring to this event.

Agenda Item #15 – OAA/LSP IIIB Chore Services – Unit Rate Increase

Following the AAAPP Board's approval to request a direct service waiver to provide Chore services directly in Pinellas County at the September 18, 2023 meeting, the AAAPP is requesting a new rate of \$59.18 from the current rate of \$51.46 to be submitted to DOEA for approval. Ms. Winter made the Board aware that the AAAPP will implement this program at a financial loss, but this service is too critical to not provide to seniors in the community. Dr. Audrey Baria moved to approve the submit the new rate to the DOEA and Vice President Anne Corona seconded the motion. None opposed, motion carried.

Agenda Item #16 – Collaboration with New Partner

Kerry Kimball Marsalek presented information regarding a collaboration with the St. Petersburg Housing Authority. She reported that this collaboration resulted in the AAAPP providing security deposits for 14 seniors - who had been on the housing waitlist for many years - and would otherwise have to give up their spots to secure housing at The Legacy at Jordan Park. This 60-unit dwelling will host it's grand opening on Friday, October 27, 2023.

Agenda Item #17 – President Report

Board President Stuart Strikowsky announced that he attended the quarterly meeting of the Pinellas County Council for Persons with Disabilities. He also thanked the Pasco County Board of County Commissioners for use of their board room for today's meeting.

Agenda Item #18 – Executive Directors Report

Executive Director Ann Marie Winter shared that she continued to meet with local legislators about the AAAPP's legislative priorities. At these meetings, she called attention to the high wait list number, as many seniors continue to wait for services. Call volume is up 72% compared to the same time in 2022. Ms. Winter noted that her goals for the coming year are in her Executive Director's Report.

Agenda Item #19 – Board Members' Comments

Mr. Chris Comstock commented that there were two major wars now being fought, after the terror attack in Israel on October 7, 2023. He said that the coming years could come with some uncertainty. Immediate Past President Charlie Robinson asked if the AAAPP would have to submit ongoing rent payments as well for the seniors whose security deposits the agency funded. Ms. Kerry Marsalek said that that would not be required.

Agenda Item #20 – Open Agenda/Public Comments

Agenda Item #21 – Adjourn

There being no other items for discussion the meeting adjourned at 10:37 a.m.

Respectfully Submitted,

Audrey Baria, Secretary

Nora Fitzpatrick
Recording Secretary

Approved if signed

Date _____