

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
FINANCE COMMITTEE MEETING MINUTES HELD VIA MICROSOFT TEAMS
October 17, 2024**

Committee Members Present

David Alvarez (Chair)
Lisa Shippy Gonzalez

Committee Members Not Present

Anne Corona

Others Present

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Kristina Jalazo, VP of Finance, Area Agency on Aging of Pasco-Pinellas
Bill Barone, Controller, Area Agency on Aging of Pasco-Pinellas
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

Agenda Item #1 - Call to Order

The Area Agency on Aging of Pasco Pinellas, Inc. Finance Committee Meeting was held on Thursday, October 17, 2024, via Microsoft Teams. Chair David Alvarez called the meeting to order at 1:32 p.m.

Agenda Item #2 - Public Meeting Notice

Ms. Ann Marie Winter announced the meeting was publicly noticed.

Agenda Item #3 - Roll Call

Ms. Ann Marie Winter called the roll. A quorum of committee members was present.

Agenda Item #4 - Approval of Minutes

Chair David Alvarez presented the last meeting minutes of the September 5, 2024 meeting and asked if there were any questions or comments. There were none. Ms. Lisa Shippy-Gonzalez made a motion to approve the September 5, 2024 Finance Committee meeting minutes. Ms. David Alvarez seconded. None opposed, motion carried.

Agenda Item #5 - Addendum Item(s) or any other Item(s) requiring Board Discussion

None.

Agenda Item #6 – Draft of the 2023 Form 990 Return of Organization Exempt from Income Tax

Ms. Kristina Jalazo, Vice President of Finance, shared the Draft of the 2023 Form 990 Return or Organization Exempt from Income Tax for the year ending December 31, 2023 will be distributed prior to the meeting. Ms. Lisa Shippy-Gonzalez made a motion to recommend taking the FY2025 Area Plan Contract Module to the Board of Directors. Mr. David Alvarez seconded. None opposed, motion carried.

Agenda Item #7 – AAAPP Unaudited Statement of Financial Position

Ms. Kristina Jalazo, Vice President of Finance, presented AAAPP's unaudited Statement of Financial Position through July 31, 2024 to the Finance Committee. Ms. Lisa Shippy-Gonzalez made the motion to recommend taking the statement as amended to the Board of Directors for approval and Mr. David Alvarez seconded. None opposed, motion carried.

Agenda Item #8 - AAAPP Unaudited Statement of Revenue and Expense

Ms. Kristina Jalazo, Vice President of Finance, presented the Unaudited Statement of Revenue and Expense, year-to-date through July 31, 2024. Ms. Lisa Shippy Gonzalez made the motion to recommend taking the statement to the Board of Directors for approval and Mr. David Alvarez. None opposed, motion carried.

Agenda Item #9 - AAAPP Unaudited Statement of Activities and Changes in Net Assets

Ms. Kristina Jalazo, Vice President of Finance, presented the Unaudited Statement of Activities and Changes in Net Assets year-to-date through July 31, 2024. Ms. Lisa Shippy-Gonzalez made the motion to recommend taking the statement to the Board of Directors for approval and Mr. David Alvarez seconded. None opposed, motion carried.

Agenda Item #10 - Surplus/(Deficit) Report

Ms. Ann Marie Winter, Executive Director, presented the Surplus/Deficit Report year-to-date through July 31, 2024. Lisa Shippy Gonzalez made the motion to recommend taking the statement to the Board of Directors for approval and Mr. David Alvarez seconded. None opposed, motion carried.

Agenda Item #11 – Item(s) for Discussion

None.

Agenda Item #13 – Chairman's Report

None

Agenda Item #14 – Executive Director's Report

Ms. Ann Marie Winter, Executive Director, shared that the agency has raised \$98K since the storm. She also noted that the agency's insurance company has paid us the money that was stolen through the fraudulent check, minus the deductible.

Agenda Item #15 - Committee Member's Comments

None.

Agenda Item #17 - Adjourn

There being no other items for discussion, the meeting adjourned at 2:45 p.m.

Respectfully submitted,

Nora Fitzpatrick
Recording Secretary

David Alvarez, Chair

Date: _____