

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS MEETING MINUTES
PASCO BOCC BOARDROOM
8731 CITIZENS DRIVE, NEW PORT RICHEY, FL 34654
FEBRUARY 24, 2025 / 9:30 A.M.**

Board Members Present in Person

President, Stuart Strikowsky
Vice President, Anne Corona
Secretary, Audrey Baria
Treasurer, David Alvarez
Lena Wilfalk
Mai Vu
Michelle Cyr
Anthony Koffman
Lisa Shippy-Gonzalez
April Hill
Pasco County Commissioner Lisa Yeager

Board Members Present on TEAMS

None.

Board Members Not Present

Commissioner René Flowers, Pinellas County Board of County Commissioners
Julie Hale
Helen Levine

Others Present in Person:

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Kerry Kimball Marsalek, Chief Operating Officer, Area Agency on Aging of Pasco-Pinellas
Kristina Jalazo, Vice President of Finance, Area Agency on Aging of Pasco-Pinellas
Christine Didion, Director Programs, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino, Director of ADRC, Area Agency on Aging of Pasco-Pinellas
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas
Tawny Swain Castle, MA, VP of Clinical Services, Homeless Empowerment Program
Katerina Gerakios-Siren, Executive VP of Operations, Homeless Empowerment Program

Agenda Item #1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors meeting was held on Monday, February 25, 2025, in the Pasco County Board of County Commissioners Board Room, 8731 Citizens Drive, New Port Richey, FL 34654. Dr Stuart Strikowsky arrived late for the meeting so Dr. Audrey Baria, AAAPP Board Secretary, called the meeting to order at 9:36 a.m.

Agenda Item #2 – Introduction of Audience

Dr. Audrey Baria invited the audience to introduce themselves, which they did.

Agenda Item #3 – Public Meeting Notice

Ms. Ann Marie Winter, Executive Director, announced the meeting was publicly noticed.

Agenda Item #4 – Roll Call

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of board members was present in person.

Agenda Item #5 – Public Comments for Items on Agenda

None

Agenda Item #6 – Addendum Item(s) or Any Item Requiring Discussion

None

Agenda Item #7 – Consent Agenda

Mr. David Alvarez made the motion to approve the Consent Agenda. Ms. Lena Wilfalk seconded the motion. None opposed, motion carried. Ms. Ann Marie Winter, Executive Director, noted that staff had scheduled and confirmed meetings with CARES, but CARES did not show up for the meetings.

Agenda Item #8– Item(s) for Discussion from the Consent Agenda

None.

Agenda Item #9 – Housing Grant Presentation

Tawny Swain Castle, MA, Vice President of Clinical Services, Homeless Empowerment Program (HEP) gave a presentation on HEP’s Senior Affordable Housing grant activities with specific reference to the funding they received from the AAAPP’s Board fund for Housing.

Agenda Item #10 – Membership and Nominating Committee Report

Ms. Mai Vu shared that the Membership and Nominating Committee met on February 4, 2025 and reviewed 1) Renewal of Terms of Board Members, 2) Proposed Annual Election of Officers of the Board, and 3) Vacancy on the AAAPP Board of Directors. The Committee recommended that the Board of Directors approve additional three-year terms (March 2025-2028 for Ms. Lisa Shippy-Gonzalez, Mr. David Alvarez, and Dr. Stuart Strikowsky). The Committee also recommended that the Board of Directors approve the following Slate of Officers: Audrey Baria, President; David Alvarez, Vice President; Lena Wilfalk, Secretary; and Lisa Shippy-Gonzalez, Treasurer. Ms Vu discussed Board recruitment efforts to identify suitable candidates for the vacant position with high priority be given to candidates with finance, banking or accounting backgrounds. All Board members are encouraged to help in this process. Commissioner Lisa Yeager made the motion approve the recommendations of the Committee. Ms. David Alvarez seconded the motion. None opposed, motion carried.

Agenda Item #11 – Workforce Workgroup Update

Ms. Lena Wilfalk, Champion of the Workforce Workgroup shared that the workgroup met on February 5, 2025 and reviewed the Agency’s volunteer job description and Volunteer Handbook. She added that the Workgroup made a motion to recommend adopting both documents with edits and scribner errors. Ms. April Hill made the motion to approve the committee’s motion. Mr. Anthony Koffman seconded the motion. None opposed, motion carried.

Agenda Item #12 – Revised Whistleblower Policy

Ms. Ann Marie Winter, Executive Director, presented the revised policy with mention of the areas that are being revised for the AAAPP’s Board of Directors to approve and sought a motion to approve. Mr. Anthony Koffman made the motion to approve the revised whistleblower policy. Ms. Lena Wilfalk seconded the motion. None opposed, motion carried.

Agenda Item #13 – Contract Review Process – State General Revenue Programs State FY 2025-2026

Ms. Christine Didion, Director of Programs, shared the timetable for the contract review process for state general revenue programs. She added that there are currently no lead agencies out to bid this year. Mr. David Alvarez made the motion to approve the Contract Review Process Timetable. Ms. Lisa Shippy Gonzalez seconded the motion. None opposed, motion carried.

Agenda Item #14 – DOEA Monitoring Overview

Ms. Kerry Marsalek, Chief Operating Officer, presented an overview of the DOEA monitoring process. The DOEA’s monitoring visit is scheduled for the week of March 24-28, 2025. Ms. Marsalek invited Board members to participate in the entrance and exit meetings.

Agenda Item #15 – Client Scenario

Ms. Tawnya Martino, ADRC Director, provided information about a client on the agency’s waitlist to illustrate the issues clients have prior to receiving a service.

Agenda Item #16 – President’s Report

Dr. Audrey Baria welcomed Pasco County Commissioner Lisa Yeager to the AAAPP Board of Directors. Commissioner Yeager said she was excited to join the Board, particularly because one of her passion’s is issues facing the elderly.

Agenda Item #17– Executive Director’s Report

Ms. Ann Marie Winter, Executive Director, thanked Dr. Audrey Baria for chairing this meeting. She also thanked the current Board officers for their service and Ms. Tawny Swain Castle of HEP for her presentation. Ms. Winter highlighted the Diapers for Dignity program, which is 100% donor funded. She expressed pride in the AAAPP’s Helpline team who have been handling an extraordinary amount of call volume. Lastly, Ms.

Winter announced that the new Development Director would start on March 31, 2025. She invited all Board members to attend next month's Board meeting which is the annual meeting and will be followed by Brunch with former board members.

Agenda Item #18 – Board Member Comments

Dr. Audrey Baria shared her experience receiving training in "Senior Sensitivity" and discussed how much she learned from it.

Agenda Item #19 – Open Agenda/Public Comment

There were no Public Comments.

Agenda Item #20 - Adjourn

There being no other items for discussion, the meeting adjourned at 10:34 a.m.

Respectfully Submitted,

Approved, if signed.

Nora Fitzpatrick
Recording Secretary

Audrey Baria, Secretary

Date_____