

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
BOARD OF DIRECTORS MEETING MINUTES  
HELD AT AAAPP CONFERENCE ROOM, 9549 KOGER BLVD  
ST. PETERSBURG, FL 33702  
AUGUST 21, 2023**

AGENDA ITEM #3B  
11/9/2023

**Board Members Present**

President, Stuart Strikowsky  
Vice President, Anne Corona  
Treasurer, David Alvarez  
Secretary, Audrey Baria  
Immediate Past President, Charlie Robinson  
Barbara Sheen Todd  
Charlie Justice, Commissioner, Pinellas Board of County Commissioners  
Chris Comstock  
Judge George Jirotko, 6<sup>th</sup> Judicial Circuit  
Julie Hale  
Mai Vu  
Lisa Shippy-Gonzalez  
Virginia Rowell  
Lena Wilfalk

**Board Members Not Present:**

Gary Bradford, Commissioner, Pasco Board of County Commissioners (excused)

**Others Present on Teams**

Paula O'Neil, PhD

**Others Present in Person:**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas  
Paula Moore, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas  
Christine Didion, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas  
Tawnya Martino ARDC Director, Area Agency on Aging of Pasco-Pinellas  
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas  
Sandra Brown, Human Resources Manager, Area Agency on Aging of Pasco-Pinellas  
Colleen Flynn, Legal Counsel, Area Agency on Aging of Pasco-Pinellas  
Matt McKenna, Data/IT Support Specialist, Area Agency on Aging of Pasco-Pinellas  
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas  
Stefanie Meyer, Program Coordinator, Pasco County  
Anthony Williams, Project Coordinator III, Pasco County  
Veronica Ignat, Assistant Manager, Pasco County  
Brian Hoban, Director of Community Services, Pasco County  
Daria Tuarackes, Program Coordinator, Pasco County  
Josephine Benson, SS Manager, Pasco County  
Christine Kuhn, Senior Director, Gulfcoast JFCS  
Angela Taylor-Sweet, Pasco County

#### **Agenda Item #1 – Call to Order**

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors meeting was held on Monday August 21, 2023, at 9549 Koger Blvd, St. Petersburg, FL 33702. President Stuart Strikowsky called the meeting to order at 9:33 a.m.

#### **Agenda Item #2 – Introduction of Audience**

President Stuart Strikowsky invited the audience to introduce themselves, which they did.

#### **Agenda Item #3 – Public Meeting Notice**

President Stuart Strikowsky announced the meeting was publicly noticed.

#### **Agenda Item #4 – Roll Call**

Ms. Ann Marie Winter, Executive Director called the roll. A quorum of board members was present.

#### **Agenda Item #5 – Public Comments for Items on Agenda**

There were no public comments for items on the agenda.

#### **Agenda Item #6 – Addendum Item(s) or Any Item Requiring Discussion**

Ann Marie Winter, Executive Director, presented the DOEA Governance Contract and associated changes to the agency's ByLaws. The Board discussed the impact of the changes on the current Board composition and asked Ms. Winter clarifying questions. Board President Stuart Strikowsky suggested enlisting the Membership and Nominating Committee to review the requirements and consider next steps and asked if there were any objections to this approach. There were no objections and further discussion was moved to September. The Committee will meet before the next AAAPP Board meeting and present their recommendations for consideration.

#### **Agenda Item #7 – Consent Agenda**

Charlie Robinson made a motion to approve the Consent Agenda. Judge George Jirtoka seconded the motion. None opposed, motion carried.

#### **Agenda Item #8 – Items for Discussion from the Consent Agenda**

None.

#### **Agenda Item #9 – AAAPP Board Representation on the Pinellas County Council for Persons with Disabilities**

Ann Marie Winter reminded the AAAPP Board that the AAAPP has a seat on the Pinellas County Council for Persons with Disabilities which was held by Harriet Crozier until her resignation earlier this year. The Council serves as an advisory capacity to 1) bring information items to the Board of County Commissioners, 2) serves as consultants on issues of accessibility relating to the contraction of improvement of County facilities and 3) brings issues of discrimination due to disability in employment, housing, or places of public accommodation. The Council meets quarterly and in person. Ms. Winter suggested that the agency should consider naming someone to the board from this council, ideally a person with disabilities. Board President Stuart Strikowsky volunteered.

#### **Agenda item #10 – 2022 Draft Financial Statements and Compliance Audit Reports**

Paula Moore, Chief Financial Officer, presented the 2022 Draft Audit Report for Board Approval. This item was originally presented and reviewed at the June AAAPP Board meeting. Board Secretary



Audrey Baria made a motion to approve this item Lena Wilfalk seconded the motion. None opposed, motion carried.

**Agenda Item #11 – General Revenue Lead Agency Rate for Contract Year 2023-2024 – Pinellas County Lead Agency Gulf Coast Jewish Family and Community Services, Inc.**

Ms. Paula Moore, Chief Financial Officer presented the proposed 2023-2024 contract rate to be awarded to Gulf Coast Jewish Family and Community Services (GCJFCS) for Case Aide and Case Management services to be provided under the General Revenue fund for ADI, CCE and HCE. This item was presented and reviewed at the June AAAPP Board meeting. Barbara Sheen Todd made a motion to approve this item and Judge George Jirotko seconded the motion. None opposed, motion carried.

**Agenda Item #12 – Contract Review Process for Older Americans Act (OAA) and Local Service Programs (LSP) Funded Services for Contract Year 2024**

Ms. Christine Didion, Director of Program Accountability presented the timetable for the Older Americans Act contract review process and all proposed allocations for FY 2024. The AAAPP Advisory Council has reviewed and approved both the timetable and proposed allocations as required by the Older Americans Act. Barbara Sheen Todd made a motion to approve this item and Board Secretary Audrey Baria seconded the motion. None opposed, motion carried.

**Agenda Item #13 – Program Planning and Development Committee Report**

Julie Hale, Chair of the Program Planning and Development committee reviewed the 2024 Continuing Applications for Pinellas and Pasco County Older Americans Act/Local Service Provider Services at their July 31, 2023 meeting. AAAPP staff reviewed continuing applications received by the current Older Americans Act Providers applying for continuing services within Pasco and Pinellas Counties and recommended to the Committee that the rates outlined in the accompanying documentation be approved for FY 2024. The Committee made a Motion to recommend approving the proposed continuing application unit rates for FY 2024. The Board unanimously approved the Committee's motion.

**Agenda Item #14 – DOEA Funding**

Ann Marie Winter, Executive Director shared that AAAPP was notified by the Department of Elder Affairs that funding will be contracted to the AAAPP for the period July 1, 2023-June 30, 2024, as follows: a) \$8,966,570 for Community Care for the Elderly (CCE); b) \$4,777,248 for Alzheimer's Disease Initiative (ADI) including \$491,614 for the Alzheimer's Association Brain Bus Program; c) \$692,247 for Home Care for the Elderly (HCE); d) \$543,928 for Aging & Disability Resource Center Medicaid Waiver; e) \$1,301,571 for Local Service Programs (LSP) including \$150,000 for Meals on Wheels of East Pasco. Board Vice President Anne Corona made a motion to approve the DOEA funding. Board Secretary Audrey Baria seconded. None opposed, the motion was carried.

**Agenda Item #15 – Grant Funding**

Ann Marie Winter, Executive Director, shared that AAAPP applied for and received a \$447,360 grant for the period July 1, 2023 to April 30, 2024 to provide flu, shingles, covid, and pneumonia vaccines to seniors and caregivers in Pinellas and Pasco Counties. This funding has been provided by US Aging. The Board discussed how the vaccine distribution would be implemented and the suggested identifying partners in the community to help. Virginia Rowell made a motion to approve the grant funding. Barbara Sheen Todd seconded. None opposed, the motion was carried.

**Agenda Item #16 – Contract Review Process – Request for Proposal OAA/LSP Chore Services, Pinellas County Only for 2024**

Ms. Christine Didion, Director of Program Accountability shared that the current Older Americans Act provider for Chore Services in Pinellas County, Pinellas Opportunity Council, Inc. has provided notice that they will not be submitting a Continuing Application for OAA/LSP Chore services for the 2024 Contract Year. The Advisory Council made a motion to approve the presented timetable for the Request for Proposal contract review process to competitively secure a new OAA/LSP provider to provide Chore services beginning January 1, 2024. Charlie Robinson made a motion to approve the recommendation. David Alvarez seconded. None opposed, the motion was carried.

**Agenda Item #17 – Emergency RFP for CCE Lead Agency Pasco County**

Christine Didion, Director of Program Accountability, reminded the Board that due to the withdrawal of the sole applicant for the RFP for the CCE Lead agency designation for Pasco County in May 2023, an emergency RFP timeline was presented and approved during the May 2023 AAAPP Board Meeting. One application was received from Pasco County Board of County Commissioners, Pasco County Senior Services. In accordance with the RFP timeline, programmatic and fiscal staff have reviewed the submitted application and have determined the applicant meets all requirements for the assurance of quality and cost-efficiency of services, minimum personnel standards, and employee benefits. AAAPP programmatic and fiscal staff recommend Pasco County Board of County Commissioners, Pasco County Senior Services be named the CCE Lead Agency for Pasco County effective September 1, 2023, using the proposed 2023-2024 contract rate for Case Aide and Case Management services to be provided under the General Revenue fund for ADI, CCE, and HCE. David Alvarez noted that he was going to abstain from voting on this item because of a conflict of interest. Board Secretary Audrey Baria and Judge George Jirotko seconded. None opposed, the motion was carried.

**Agenda Item #18 – President Report**

Board President Stuart Strikowsky had nothing to report.

**Agenda Item #19 – Executive Directors Report**

The Executive Director summarized the Executive Report that was sent to the Board and answered questions related to it.

**Agenda Item #20 – Board Members Comments**

Board members commented as follows:

- 1.
2. Paula O'Neil expressed her belief that there was no reason to delay signing off on DOE's new regulations, and that the sooner we sign the contract, the longer we have to address the changes that need to be made.
3. Board President Stuart Strikowsky added that at this point, the Board is in the informational gathering point of this process and is trying to understand the implications these changes will have on the Agency.

**Agenda Item #21 – Open Agenda/Public Comments**



Angela Taylor Sweet spoke about the importance of investing in teaching seniors digital literacy.

**Agenda Item #22 – Adjourn**

There being no other items for discussion the meeting adjourned at 10:28 a.m.

Respectfully Submitted,

Audrey Baria, Secretary

\_\_\_\_\_  
Approved if signed

\_\_\_\_\_  
Nora Fitzpatrick  
Recording Secretary

Date\_\_\_\_\_