

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
BOARD OF DIRECTORS MEETING MINUTES
HELD AT AAAPP CONFERENCE ROOM,
9549 KOGER BLVD, ST. PETERSBURG FL 33702
JUNE 12, 2023**

Board Members Present

President, Stuart Strikowsky
Treasurer, David Alvarez
Charlie Justice, Commissioner, Pinellas Board of County Commissioners
Lena Wilfalk
Lisa Shippy-Gonzalez
Paula O'Neil, PhD

Board Members on Teams

Judge George Jirotko, 6th Judicial Circuit
Julie Hale

Board Members Not Present

Vice President, Anne Corona (excused)
Secretary, Audrey Baria (excused)
Immediate Past President, Charlie Robinson (excused)
Barbara Sheen Todd (excused)
Chris Comstock (excused)
Gary Bradford, Commissioner, Pasco Board of County Commissioners (excused)
Mai Vu (excused)
Virginia Rowell (excused)

Others Present

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Paula Moore, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Christine Didion, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas
Tawnya Martino ARDC Director, Area Agency on Aging of Pasco-Pinellas
Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas
Colleen Flynn, Legal Counsel, Area Agency on Aging of Pasco-Pinellas
Janet Mills, SHINE Volunteer, Area Agency on Aging of Pasco-Pinellas
Matt McKenna, Data/IT Support Specialist, Area Agency on Aging of Pasco-Pinellas
Virginia Joseph, Executive Assistant, Area Agency on Aging of Pasco-Pinellas
David Hochsprung, CPA Cavanaugh & Co. LLP

Agenda Item #1 – Call to Order

The Area Agency on Aging of Pasco-Pinellas, Inc. Board of Directors meeting was held on Monday June 12, 2023, at 9549 Koger Blvd, St. Petersburg, FL 33702. President Stuart Strikowsky called the meeting to order at 9:35 a.m.

Agenda Item #2 – Introduction of Audience

President Stuart Strikowsky invited the audience to introduce themselves.

Agenda Item #3 – Public Meeting Notice

President Strikowsky announced the meeting was publicly noticed.

Agenda Item #4 – Roll Call

Ms. Ann Marie Winter, Executive Director called the roll. There were six (6) Board members present in person and two (2) on Teams therefore a quorum of board members was not present.

Agenda Item #5 – Public Comments for Items on Agenda

None.

Agenda Item #6 – Addendum Item(s) or Any Item Requiring Discussion

None.

Agenda Item #7 – Consent Agenda

This agenda item was not approved due to the lack of a quorum and will be on the August Board of Directors meeting agenda.

Agenda Item #8 – Items for Discussion from the Consent Agenda

None.

Agenda Item #9 – 2022 Draft Financial Statements and Compliance Audit Reports

Ms. Paula Moore, Chief Financial Officer introduced Mr. David Hochsprung, of Cavanaugh & Co. LLP Certified Public Accountant who presented the Draft Audit Report for 2022. Mr. Hochsprung PowerPoint presentation highlighted the auditor responsibilities, client responsibilities, the audit results, statement of Financial Position, sources of revenue, functional expenses, total assets and cash, persons served by funding sources, and summary of the report.

This agenda item was not approved due to the lack of a quorum will be on the August Board of Directors meeting agenda.

Agenda Item #10 – General Revenue Lead Agency Rate for Contract Year 2023-2024 Pinellas County Lead Agency Gulf Coast Jewish Family and Community Services, Inc.

Ms. Paula Moore, Chief Financial Officer presented the proposed 2023-2024 contract rate to be awarded to Gulf Coast Jewish Family and Community Services (GCJFCS) for Case Aide and Case Management services to be provided under the General Revenue fund for ADI, CCE and HCE.

While there was not a quorum, there were no concerns regarding this motion, the General Revenue Application Rates for Contract year 2023-2024 awarded to Gulf Coast Jewish Family and Community Services. It will be on the August Board of Directors meeting agenda.

Agenda Item #11 – Contract Review Process for Older Americans Act (OAA) and Local Service Programs (LSP) Funded Services for Contract Year 2024

Ms. Christine Didion, Director of Program Accountability presented the Timetable for the Older Americans Act contract review process and proposed allocations for FY 2024. No services were out for bidding this year. Ms. Didion informed that the AAAPP Advisory Council have reviewed and approved the timetable and proposed allocations as required by the Older American Act.

While there was not a quorum, there were no concerns regarding this motion, the Timetable and 2024 OAA/LSP Allocations was retroactively approved pending the August 21, 2023, Board of Directors meeting. It will be on the August Board of Directors meeting agenda.

Agenda Item #12 –2023 Annual Luncheon Debrief

Ms. Ann Marie Winter, Executive Director provided a summary on the 2023 Annual Luncheon which was held at the Largo Performing Arts Center on May 16, 2023. Ms. Winter thanked everyone for attending, engaging, and supporting the annual luncheon. A total of 230 tickets were sold, 198 persons attended. The total revenue of \$49,810.00 was generated, \$47,490.00 in sponsorships and \$2,320.00 in donations.

Total expenses were \$29,568.45 and net revenue of \$27,601.70 2023 Annual Luncheon. The highest raised from past luncheons. This amount will go towards the Agency's Unmet Needs Fund. For information only, no action necessary.

Agenda Item #13 – 2023 World Elder Abuse Awareness Day

Ms. Tawnya Martino, ADRC Director presented World Elder Abuse Awareness Day observed on June 15, 2023. Ms. Martino highlighted the significance of World Elder Abuse Awareness Day. The goals and reasons why it's important. How to identify and report elder abuse. Ms. Martino referred to the AAAPP's Title VII program which is geared towards educating providers and outreach to seniors about abuse, neglect, and exploitation. Ms. Martino highlighted what else can be done to prevent elder abuse and referred to the "AAAPP Suncoast" which covered that topic on one of its episodes. For information only, no action necessary.

Agenda Item #14 – President's Report

None.

Agenda Item #15 – Executive Directors Report

The Executive Director reported on the following: transition of the Lead Agency contract from CARES to Gulf Coast Jewish Family & Community Services; May 2023, Call volumes on the rise - calls versus May 2022, increase 62% over last year and call volumes for the first 5 months of 2023; June 8, calls return within business days; business days out for initial screening appointments for those over 60; Helpline now fully staffed; 1 vacancy in Intake and 2 vacancies in Medicaid; 230 clients released from the waitlist to SMMCLTC Medicaid in April; 1009 clients being served by GCJFCS and CARES in the state funded CCE, HCE and ADI programs; 1022 seniors on the waitlist for GR programs; progress on the new statewide system, eCIRTS; all AAAs continue to have issues with reporting, billing and data accuracy; update our DOEA contract managers on the issues that are affecting our PSA and how that is affecting our productivity. The Executive Director serves on the SE4A Board, the Co-Chair of the ADRC workgroup with Tawnya Martino, our ADRC Director, the executive Director is a founding member of the St Pete Food Policy Council and serve as a Director on the Board of HPH Hospice of Chapters Health Systems. For the period 5/16/23 to 6/9/23 the Executive Director attended 29 meetings.

Agenda Item #16 – Board Members Comments

Directors' comments included the following: Date of the next 2024 annual luncheon; 50th anniversary of the AAAPP; request go paperless to save cost on board meeting materials being mailed, Directors will notify their preference via email to Virginia.

Agenda Item #17 – Open Agenda/Public Comments

None

Agenda Item #18 – Adjourn

There being no other items for discussion the meeting adjourned at 10:33 a.m.

Respectfully Submitted,

Audrey Baria, Secretary

Approved if signed

Virginia Joseph
Recording Secretary

Date _____