

**AREA AGENCY ON AGING OF PASCO-PINELLAS
ADVISORY COUNCIL MEETING MINUTES
MEETING HELD
July 10, 2023**

MEMBERS PRESENT:

Commissioner Eric Gerard (Chair)
Valerie Anderson-Stallworth
Barbara Epstein
Betty Beeler
Michael Estigo
Miriam Benitez-Nixon
Nancy Giles
Thomas Barnhorn
Jodi Vosburgh
Lenny Waugh

MEMBERS ABSENT:

None

OTHERS PRESENT:

Ann Marie Winter, AAAPP
Kerry Kimball-Marsalek, AAAPP
Tawnya Martino, AAAPP
Jason Martino, AAAPP
Christine Didion, AAAPP
Virginia Joseph, AAAPP

Agenda Item #1 - Welcome and Introductions

Chair Commissioner Eric Gerard called the meeting of May 8, 2023, to order at 1:30 p.m. He welcomed everyone to the meeting.

Agenda Item #2 - Roll Call

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of Advisory Council members was present.

Agenda Item #3 - Consent Agenda

Chair Commissioner Eric Gerard presented the Consent Agenda which included, Advisory Council Meeting Minutes of May 8, 2023 and the AAAPP Board of Directors Meeting Minutes of May 15, 2023. There were no questions nor comments. Ms. Miriam Benitez-Nixon made a motion to approve the Consent Agenda. Mr. Thomas Barnhorn seconded. None opposed, motion carried.

Agenda Item #4 - Items for Discussion from the Consent Agenda

None.

Agenda Item #5 - Election of New Advisory Council Vice President

Chair Commissioner Eric Gerard presented for discussion the Vice President vacancy on the Advisory Council due to the resignation of Kerry Kimball Marsalek. Chair Gerard presented Valerie Anderson Stallworth as the candidate for the position. Based on discussions which

ensued Ms. Nancy Giles made a motion to Elect Valerie Anderson-Stallworth as the new Vice President, with terms beginning at the end of the meeting (July 10, 2023) and continue until December 31, 2023. Ms. Betty Beeler seconded the motion. None opposed, motion was carried.

Agenda Item #6 – Contract Review Process – Request for Proposal OAA/LSP Chore Services, Pinellas County Only for 2024

Ms. Christine Didion, Director of Program Accountability informed that the AAAPP had received writing notification from the Pinellas Opportunity Council, the current Older Americans Act provider for Chore Services in Pinellas County, that they will not be submitting a Continuing Application for OAA/LSP Chore services for the 2024 Contract Year. Ms. Didion presented the timetable for the Request for Proposal Contract review process to competitively secure a new OAA/LSP provider to provide Chore services beginning January 1, 2024. Ms. Miriam Benitez-Nixon made a motion to approve the timetable for the Request for Proposal Contract review process to competitively secure a new OAA/LSP provider to provide Chore services beginning January 1, 2024. Ms. Valerie Anderson-Stallworth seconded the motion. None opposed, motion carried.

Agenda Item #6 – AAAPP 2022-2025 Strategic Plan Update

Chair Eric Gerard provided a summary on the AAAPP Strategic Plan progress and ongoing activities of the Strategic Plan Workgroups. Ms. Winter informed that the Strategic Plan Consultant, Nina Berkheiser had passed, the AAAPP will be looking towards a new Consultant. Ms. Winter extended an invitation to Advisory Council members who wish to participate on the Workgroups. For information only, no action necessary.

Agenda Item #7 –2024-2027 Area Plan Development

Mr. Jason Martino, Director of Planning presented the 2024-2027 Area Plan cycle and the development process for Calendar Years 2024 – 2027. The presentation included an overview and highlights of the contents of the plan. There was discussion and questions which ensued, these were addressed by Mr. Martino. For information only, no action necessary.

Agenda Item #8 – Aging And Disability Vaccination Collaborative (ADVC) Grant Award

Ms. Kerry Kimball Marsalek, Chief Operating Officer, reported that the Area Agency of Pasco and Pinellas, Inc. has been awarded \$447,360 in grant funding through USAging and funded by the Administration for Community Living. Ms. Marsalek stated this grant provides funding to support COVID-19 and flu vaccinations for older adults and people with disabilities. The AAAPP will partner with organizations to host community vaccine clinics, provide in-home vaccinations, coordinate transportation to vaccination sites, and conduct outreach and education to older adults and people with disabilities among other activities. The AAAPP will administer this grant in Pinellas and Pasco Counties through new partnerships with several organizations which include Meals on Wheels of East Pasco and Empath Health. These new partnerships will further expand our vaccine outreach. Additional vendors may be added as funding allows. For information only, no action necessary.

Agenda Item #9 – Application for New Advisory Council Member

Chair Commission Eric Gerard presented for review an application from Sally Marvin a candidate for Advisory Council Membership. Sally Marvin is a resident of Pinellas County and the Director of the City of St Pete Sunshine Senior Center. She has 32 years of professional experience working with seniors. There are currently 3 open seats on the Advisory Council namely, Kimberly Shaw, Janet Hooper and Beth Aker who had now resigned her seat on the Council because her agency will now be funded by the AAAPP as of July 1, 2023. Chair Gerard informed that the

Nominating Committee made a motion to recommend that the candidate Sally Marvin to be presented to the Advisory Council for approval with Terms 2023-2024.

Ms. Miriam Benitez-Nixon made a motion to approve the election of Sally Marvin to the AAAPP Advisory Council. Ms. Barbara Epstein seconded. None opposed, motion carried.

Agenda Item #10 - Chairman's Report

Chair Commissioner Gerard stated that he appreciated members coming to the meeting.

Agenda Item #11 – Executive Director's Report

Ms. Ann Marie Winter, AAAPP Executive Director thanked Ms. Valerie Anderson-Stallworth for agreeing to be a reviewer for the RFP for OAA/LSP. The Executive Director thanked Council members for attending the recently held Annual Luncheon. The Executive Director's report highlighted on the following: CARES Lead Agency status; transition of new lead agency Gulf Coast Jewish Family Community Services (GCJFCS); emergency RFP application deadlines; Hope Heros initiative event; stuffing of Hurricane Disaster Buckets for seniors

Agenda Item #12 – Council Member Comments

Advisory Council members agreed that the September Advisory Council meeting will be held at the AAAPP Conference Room until the new Pasco County members were elected. It was noted that a virtual option for outside of the AAAPP Conference room is challenging.

Agenda Item #13 - Announcements

Chair Commissioner Erice Gerard made the following announcement (1) August 7, 2023 Area Plan Public Hearing, 1:00pm – 3:00pm, Dunedin Public Library, 223 Douglas Avenue, Dunedin, FL 34698; (2) August 21, 2023 - AAAPP Board of Directors Meeting, AAAPP Large Conference Room, 9:30 a.m. and (3) September 11, 2023 - Advisory Council Meeting, 1:30 p.m.

Agenda Item #14 - Adjourn.

There being no further business for discussion, the meeting adjourned at 2:57 p.m.