

**AREA AGENCY ON AGING OF PASCO-PINELLAS
ADVISORY COUNCIL MEETING MINUTES
MEETING HELD
SEPTEMBER 9, 2024**

MEMBERS PRESENT:

Valerie Anderson-Stallworth (Chair)
City of Largo Commissioner Eric Gerard
Barbara Epstein
Sally Marvin
Lenny Waugh
Savannah Smith
Kimberly Shaw
Michael Estigo
City of Seminole Councilor Thomas Barnhorn
Betty Beeler

MEMBERS ABSENT:

City of New Port Richey Councilman Peter Altman
Miriam Benitez-Nixon

OTHERS PRESENT:

Ann Marie Winter, Executive Director, AAAPP
Kerry Marsalek, Chief Operating Officer, AAAPP
Christine Didion, Director of Programs, AAAPP
Nora Fitzpatrick, Executive Assistant, AAAPP

Agenda Item #1 - Welcome and Introductions

Chair Valerie Anderson-Stallworth called the meeting of September 9, 2024, to order at 1:30 p.m. She welcomed everyone to the meeting.

Agenda Item #2 - Roll Call

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of Advisory Council members was present.

Agenda Item #3 - Consent Agenda

Chair Valerie Anderson-Stallworth presented the Consent Agenda which included the Advisory Council Meeting Minutes of July 15, 2024, and the AAAPP Board of Directors Meeting Minutes of June 17, 2024 There were no questions or comments. Sally Marvin made a motion to approve the Consent Agenda. Kimberly Shaw seconded. None opposed, motion carried.

Agenda Item #4 - Items for Discussion from the Consent Agenda

None

Agenda Item #5 – Tribute to Nancy Giles

Following a Moment of Silence and a power point presentation, Advisory Council members were invited to share on the life of Nancy Bauer Giles. Ms. Valerie Anderson-Stallworth shared her memories of Nancy and noted a quote that she thought applied to Nancy: "Let the life I live speak for me."

Agenda Item #6 – Election of AAAPP Advisory Council Vice Chair

Ms. Valerie Anderson-Stallworth announced that the AAAPP Vice Chair position is vacant. Ms. Betty Beeler expressed her interest in serving as the Vice Chair. She shared that if elected, Ms. Beeler will serve out the current term ending December 31, 2024. Mr. Mike Estigo made a motion to approve the election of Ms. Betty Beeler. Barb Epstein seconded. None opposed, motion carried.

Agenda Item #7 – 2022-2025 AAAPP Strategic Plan

Advisory Council members and staff provided updates on the progress of achieving the goals of the Strategic Plan. It was noted that issues related to CARES and summer vacations had impacted progress towards meeting the Board's strategic plan goals. Ms. Ann Marie Winter noted that there are 5 new Directors on the AAAPP Board, and they have been asked to consider joining these committees as well. Advisory Council members were encouraged to participate on strategic plan workgroups as well.

Agenda Item #8 – Direct Service Waiver OAA IIID Bingocize Evidence Based Program

Ms. Kerry Marsalek, Chief Operating Officer, presented information regarding the Bingocize® Evidence Based Program. Bingocize® combines exercise and health information with the familiar game of bingo. The program has been shown to increase older adults' functional fitness, health knowledge, and social engagement in many settings. Staff recommend requesting a Direct Service Waiver from DOEA to provide Bingocize® in Pasco and Pinellas Counties. Commissioner Eric Gerard made a motion to approve that AAAPP seek a Direct Service Waiver from DOEA to provide Bingocize® - Evidence Based Program. Kimberly Shaw seconded. None opposed, motion carried.

Agenda Item #9 – 2025 Update to 2024-2027 AAAPP Area Plan

Ms. Kerry Marsalek, Chief Operating Officer, presented a summary of the 2025 Update of the 2024-2027 Area Plan Goals & Objectives for review and approval prior to submission to the Department of Elder Affairs (DOEA). Commissioner Eric Gerard made the motion to Approve for submission to DOEA. Barb Epstein seconded. None opposed, motion carried.

Agenda Item #10 – Area Plan Contract Module for FY2025

Ms. Kristina Jalazo, VP of Finance, presented the contract module for the FY2025 Area Plan. Sally Marving made the motion to approve for submission to DOEA. Thomas Barnhorn seconded. None opposed, motion carried.

Agenda Item #11 – Emergency OAA Title IIIB Procurements AAAPP – Board Decisions

Ms. Christine Didion, Director of Programs, presented the Board of Director’s decisions regarding the Emergency OAA Title IIIB Procurements.

- The Board approved award of Homemaker services to West Pasco under the OAA and Local Services Program beginning September 1, 2024, to Four Murphys, LLC dba Home Instead and increase in allocation to Senior Home Care dba Home Instead, the existing Homemaker provider to serve East Pasco from September 1, 2024, through December 31, 2024.
- The Board approved the proposed timetable to solicit a Homemaker provider to serve East Pasco County effective January 1, 2025.
- The Board rejected the sole applicant for the Pasco Chore Services, in the best interest in the State of Florida.
- The Board approved that the AAAPP seek a Direct Service Waiver from DOEA to directly provide chore services in Pasco beginning October 1, 2024.
- The Board approved the issuance of a RFQ for Adult Day Care as allowed in the Procurement Procedures for Goods or Services.

Agenda Item #12 – Chairman’s Report

Chair Valerie Anderson-Stallworth thanked staff for going above and beyond. She also thanked Ms. Betty Beeler for stepping up and offering to serve in the role of Vice Chair.

Agenda Item #10 – Executive Director’s Report

Ms. Ann Marie Winter, Executive Director, thanked Ms. Valerie Anderson Stallworth for being so engaged and knowledgeable and also thanked Ms. Betty Beeler for stepping into the Vice Chair role. Ms. Winter said that the AAAPP is one of the organizations designated in Nancy Giles’ will. She announced that CARES is no longer an OAA provider. Over 200 clients had to be transitioned and there was no disruption of services.

Agenda Item #11 – Council Members Comments

None

Agenda Item #12– Announcements

Ms. Ann Marie Winter, Executive Director, reviewed the schedule of upcoming meetings.

Agenda Item #13 - Adjourn.

There being no further business for discussion, Ms. Valerie Anderson-Stallworth made the motion to adjourn the meeting. Councilor Thomas Barnhorn seconded the motion. The meeting adjourned at 2:57 p.m.