

**AREA AGENCY ON AGING OF PASCO-PINELLAS
ADVISORY COUNCIL MEETING MINUTES
THE MEETING WAS HELD VIA ZOOM
NOVEMBER 14, 2022**

MEMBERS PRESENT:

Miriam Benitez-Nixon, Chair
Kerry Kimball Marsalek, Vice Chair
Barbara Epstein
Carole Ware
Eric Gerard
Janet Hooper
Jodi Vosburgh
John Prendergast
Kimberly Shaw
Lenny Waugh
Michael Estigo
Nancy Giles
Stephanie Doran
Thomas Barnhorn
Valerie Anderson-Stallworth

MEMBERS ABSENT:

Betty Beeler
Beth Aker
Mary Haddon Doyle

OTHERS PRESENT:

Ann Marie Winter, AAAPP
Paula Moore, AAAPP
Jason Martino, AAAPP
Virginia Joseph, AAAPP

Agenda Item #1 - Welcome and Introductions

Chair, Miriam Benitez-Nixon called the meeting of November 14, 2022, to order at 1:32 p.m. via zoom video call.

Agenda Item #2 - Roll Call

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of Advisory Council members was present.

Agenda Item #3 - Consent Agenda

Chair Miriam Benitez-Nixon presented the Consent Agenda which included, Advisory Council Meeting Minutes of September 12, 2022, and Board of Directors Meeting Minutes of August 15, 2022, and October 3, 2022. There were no questions nor comments, there being Mr. Thomas Barnhorn made a motion to approve the Consent Agenda. Mr. Lenny Waugh seconded. None opposed, motion carried.

Agenda Item #4 - Items for Discussion from the Consent Agenda

None.

Agenda Item #5 – Provider Presentation

Ms. Christine Krohn, Program Director Gulf Coast Jewish Family & Community Services, Inc (GCJFCS) presented on the General Revenue Programs which oversees the Community Care for the Elderly (CCE), Alzheimer's Disease Initiative (ADI) and Home Care for the Elderly (HCE). Services for the Elder and the Disabled. Ms. Krohn presentation included a client's story who receives services from HCE and ADI programs; APS High Risk Referrals; OAA IIIB Supportive Services. Ms. Krohn highlighted grants awarded in 2021-2022 to GCJFCS to support seniors. There were questions and comments on the presentation, which were addressed by Ms. Krohn. For information only, no action necessary.

Agenda Item #6 – Election of Members

Ms. Miriam Benitez-Nixon, Chair stated that seven (7) members terms of office will expire on December 31, 2022. They are Beth Aker, John Prendergast, Stephanie Doran, Michael Estigo, Lenny Waugh, Thomas Barnhorn and Eric Gerard. Chair Nixon informed that members will be asked to stand for another term of 2 years, commencing January 1, 2023, and continuing through December 31, 2024. Chair Nixon reported that all members have accepted with the exception of Stephanie Doran who has resigned as she has moved to Nevada permanently. Ms. Janet Hooper made a motion to approve the (6) six members term of office commencing January 1, 2023, through December 31, 2024. The six members are Beth Aker, John Prendergast, Michael Estigo, Lenny Waugh, Thomas Barnhorn and Eric Gerard Ms. Valerie Anderson-Stallworth seconded the motion. None opposed motion carried. Chair Benitez-Nixon thanked Stephanie Doran for her service on the Advisory Council.

Agenda Item #7 – Election of Officers

Chair Miriam Benitez-Nixon informed council members that her term expires on December 31, 2022, and she is not eligible to serve another term. With this in mind, Chair Nixon stated that Commissioner Eric Gerard is on the slate to be considered as the next Advisory Council chairperson. If elected, his term will begin January 1, 2023, through December 31, 2023. Chair Nixon sought council members feedback on the proposal all members agreed. Ms. Janet Hooper made a motion to approve Commissioner Eric Gerard as the Elected Chair of the Advisory Council for the term January 1, 2023, through December 31, 2023. Mr. Thomas Barnhorn seconded the motion, none opposed, motion carried.

Agenda Item #8 –AAAPP Strategic Plan 2022-2025

Commissioner Eric Gerard, Advisory Council representative to the AAAPP Strategic Plan Commissioner Gerard and Ann Marie Winter provided an update on the progress towards the Strategic Plan goals. Four workgroups were created, each working towards the strategic goal on Marketing, Fund Raising, Services and Workforce. For information only, no action necessary.

Agenda Item #9 – Conflict of Interest Form 2023

Ms. Ann Marie Winter, Executive Director informed that the AAAPP has updated its Conflict-of-Interest Form 2023 and it was necessary for all Council members to complete the new form, sign and return to Virginia Joseph.

Agenda Item #10 – Advisory Council Meetings for 2023

Ms. Ann Marie Winter, AAAPP Executive Director presented the 2023 Advisory Council Meeting Schedule. There will be six (6) meetings for the year, meetings are held on the 2nd Monday of every other month. Ms. Winter highlighted the need to return to in person meetings in Pasco and Pinellas County. There were discussions and comments on the option to attend virtually. Council members agreed that the January 9, 2023, meeting will be held in person and via zoom. For information only, no action necessary.

Agenda Item #11 – Executive Director’s Report

The Executive Director thanked Ms. Stephanie Doran for her services and support; thanked Chair Nixon for her service as Chair; DOEA Monitoring commencement this week, invited members to attend entrance and exit meetings

Agenda Item #12 - Announcements

Chair Nixon made the following announcements: November 16-17, 2022 -DOEA Monitoring 2022; November 21, 2022 - AAAPP Board Meeting 9.30 a.m. - 11.00 a.m. in Person & Via Teams; November 24, 2022 -Thanksgiving – Office Closed; November 25, 2022 – Day After Thanksgiving Office Closed; December – No AAAPP Board of Directors Meeting; December 25, 2022 – Christmas Day – Office Closed; January 2, 2023 – New Year’s Day – Office Closed; January 9, 2023 - AAAPP Board Meeting 9:30 a.m. – 11:00 a.m.; January 9, 2023 - Advisory Council Meeting 1:30 p.m. – 3:00 p.m.

Chair Nixon announced that Council Member Ms. Stephanie Doran has resigned, she has moved out of the state. Thanked Ms. Doran for her participation.

Janet Hooper thanked Chair Nixon for her leadership role on the Council.

Commissioner Eric Gerard thanked the Executive Director and council members for electing him as Chair of the Advisory Council.

Agenda Item #13 - Adjourn

There being no further business for discussion, the meeting adjourned at 2:34 p.m.