

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
ANNUAL BOARD OF DIRECTORS MEETING MINUTES  
MEETING HELD AT THE AAAPP CONFERENCE ROOM, 9549 KOGER BLVD,  
ST. PETERSBURG FL 33702 AND VIA TEAMS  
MARCH 20, 2023**

**Board Members Present**

Vice President, Stuart Strikowsky

Audrey Baria

Barbara Sheen Todd

Charlie Justice, Commissioner, Pinellas Board of County Commissioners

Gary Bradford, Commissioner, Pasco Board of County Commissioners

Judge George Jirotko, 6<sup>th</sup> Judicial Circuit

Julie Hale

Lena Wilfalk

Lisa Shippy-Gonzalez

Mai Vu

Paula O'Neil

Virginia Rowell

**Present Via Teams**

Secretary, Anne Corona

**Board Members Not Present:**

President, Charlie Robinson (excused)

Treasurer, David Alvarez (excused)

Chris Comstock (excused)

**Others Present Via Teams:**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas

Paula Moore, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas

Kristina Jalazo, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas

Tawnya Martino ARDC Director, Area Agency on Aging of Pasco-Pinellas

Jason Martino, Director of Planning, Area Agency on Aging of Pasco-Pinellas

Jillian Rose, Director of Outreach, Area Agency on Aging of Pasco-Pinellas

Sandra Brown, Human Resources Manager, Area Agency on Aging of Pasco-Pinellas

Colleen Flynn, Legal Counsel, Area Agency on Aging of Pasco-Pinellas

Christine Didion, Director of Program Accountability, Area Agency on Aging of Pasco-Pinellas

Matt McKenna, IT Support Specialist, Area Agency on Aging of Pasco-Pinellas

Virginia Joseph, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

Jemith Rosa, CEO CARES

Christine Krohn, Director GCJFCS

**Agenda Item #1 – Call to Order**

The Area Agency on Aging of Pasco-Pinellas, Inc. Annual Board of Directors meeting was held on Monday March 20, 2023, at 9549 Koger Blvd, St Petersburg, FL 33702, and Via Teams. In the absence of President Charlie Robinson, Vice President Stuart Strikowsky called the meeting to order at 9:31 a.m.

## **Agenda Item #2 – Introduction of Audience**

Vice President Stuart Strikowsky invited the audience to introduce themselves.

## **Agenda Item #3 – Public Meeting Notice**

Vice President Strikowsky announced the meeting was publicly noticed.

## **Agenda Item #4 – Roll Call**

Ms. Ann Marie Winter, Executive Director called the roll. A quorum of board members was present in Team s.

## **Agenda Item #5 – Public Comments for Items on Agenda**

None.

## **Agenda Item #6 – Addendum Item(s) or Any Item Requiring Discussion**

None.

## **Agenda Item #7 – Consent Agenda**

Vice President Stuart Strikowsky stated that the items on the Consent Agenda were: Board Meeting Minutes, February 13, 2023; Finance Committee Meeting Minutes, February 2, 2023; AAAPP Unaudited Statements of Financial Position Year to Date January 31, 2023; AAAPP Unaudited Statement of Revenue and Expenditure Report Year to Date January 31, 2023; AAAPP Unaudited Statement of Activities and Changes in Net Assets Year to Date January 31, 2023; Surplus (Deficit) Report by Planning and Service Area (PSA) for Year to Date January 31, 2023; Monitoring Report(s) Area Agency on Aging of Pasco-Pinellas, Inc. - Annual Programmatic Monitoring Report for the Older Americans Act Title III E National Family Caregiver Support Program; Personal Response Corporation – Annual Programmatic Monitoring Report for the Older Americans Act Title IIIB Emergency Alert Response Program; Area Agency on Aging of Pasco-Pinellas, Inc. - Annual Programmatic Monitoring Report for the Older Americans Act Title IIIB Mental Health Counseling Program; New Vendor(s) - 1. Rooster Brands, Inc. DBA Senior Helpers of St. Petersburg – Homemaking, Companion, Personal Care and Respite Vendor for Community Care for the Elderly, Home Care for the Elderly, Alzheimer's Disease Initiative, and Older Americans Act Title III E for Pinellas County. Commissioner Charlie Justice made a motion to approve the Consent Agenda. Judge George Jirotko seconded. None opposed, motion carried.

## **Agenda Item #8 – Items for Discussion from the Consent Agenda**

None.

## **Agenda Item #9 – Serving Health Insurance Needs of Elderly (SHINE) Presentation**

Ms. GERALYN Fortney, SHINE Program Manager provided a presentation on the AAAPP SHINE Program. The presentation included information SHINE outreach program, funding accompanying SHINE, SHINE MIPPA and SMSP fiscal years and funding, staffing, SHINE counselors, who SHINE serves, SHINE clients in CY2022, how SHINE provides services who are SHINE volunteers. There were comments and questions on (1) training period of volunteers. Director Virginia Rowell stated that she was very impressed with the volunteers meeting she recently attended. For information only, no action necessary.

## **Agenda item #10 - Swearing in Ceremony**

Judge George Jirotko conducted the swearing in of the Area Agency on Aging of Pasco Pinellas Directors and Officers of the Board. The newly elected Directors who were sworn in for the 3-year term 2023 to 2026 are: Anne Corona, Audrey Baria, Charlie Justice, Gary Bradford, George Jirotko. Charlie Robinson and Chris Comstock were not present. The elected Board Officers for the term 2023-2024 are: Stuart Strikowsky, President; Anne Corona, Vice-President, David Alvarez, Treasurer; Audrey Baria, Secretary. For information only, no action necessary.



#### **Agenda Item #11 – Terms of Office**

President Stuart Strikowsky presented the updated Area Agency on Aging of Pasco Pinellas Board of Directors Terms of Office 2023-2026. For information only, no action necessary.

#### **Agenda Item #12 – 2023 -2024 Board Standing Committee Assignment**

President Stuart Strikowsky announced the members of the AAAPP Board Standing Committees for 2023-2024. For information only. No action necessary.

#### **Agenda Item #13 – AAAPP ByLaws**

Ms. Ann Marie Winter reported that the AAAPP Board Executive Committee met on March 9, 2023 to review the AAAPP ByLaws and recommended changes to the Board's composition and terms. Ms. Winter, as per the Executive Committee, presented the recommended changes and terms of the ByLaws which is attached as part of the Minutes. Discussion and comments ensued on the changes to the ByLaws, exclusion for retired judges and elected officials. Ms. Paula O'Neil made a motion to accept the changes to the full amendments of the ByLaws with the exception of **Article XII – Amendment to the ByLaws** which requires two meetings to vote. The changes will be presented at the next Board meeting. Ms. Virginia Rowell seconded, none opposed motion carried.

#### **Agenda Item #14 –RFI Compensation Survey**

Ms. Lena Wilfalk, Chair Workforce Workgroup reported that the Workgroup met on February 15, 2023 to review the three (03) responses to the RFI Compensation Survey. The Workgroup made a recommendation to the Board to award the RFI to AON, Inc, a compensation survey provider. Board members voted on the Workgroup's recommendation, none opposed, motion carried.

#### **Agenda Item #15 – Strategic Plan 2022-2025 Workgroup Quarterly Report**

President Stuart Strikowsky invited Board members to provide an update on the four (4) Strategic Plan Goals. Commissioner Charlie Justice reported on Marketing, Dr Stuart Strikowsky Funding, Ms. Lena Wilfalk, Workforce and Ms. Julie Hale, Services. Dr. Audrey Baria made a motion to approve the four (4) Strategic Plan Workgroup Quarterly Report and updated Strategic Plan. Ms. Barbara Sheen Todd seconded. None opposed, motion carried.

#### **Agenda Item #16 - AAAPP 401k Plan**

In the absence of Mr. Christopher Comstock, AAAPP Board 401k Trustee, Ms. Ann Marie Winter reported that the AAAPP Board Finance Committee met on March 9, 2023 to review the 401k benchmarking project undertaken by Advizrs, mc, our 401(k) financial advisory firm. The goal of the project was to determine if Empower, the existing plan was still competitive from a fee, service and investment perspective. Ms. Winter informed that the Finance Committee recommends a change in the 401(k) retirement plan provider to Principal, effective July 1, 2023 because Principal's fees are less and they offer better investment options for AAAPP employees. The Board voted on the Committee's motion to approve the recommendation to change the 401(k) retirement plan provider to Principal, effective July 1, 2023 because Principal's fees are less and they offer better investment options for AAAPP employees. None opposed, motion carried.

#### **Agenda Item #17 Contract Review Process — Request For Proposal State General Revenue Programs State FY 2023-2024**

Ms. Kristina Jalazo, Director of Programs & Accountability presented a revised timetable for the RFP contract review process for State General Revenue programs will be presented. The two Lead Agencies are out to bid this year. There were no questions nor comments. Ms. Virginia Rowell made a motion to approve the revised Timetable. Judge George Jirotko seconded. None opposed, motion carried.



#### **Agenda Item #18 - Donation To AAAPP**

Ms. Ann Marie Winter, AAAPP Executive Director informed that Amazon has provided an additional 50 Ring doorbells and 50 Alexa Echo devices for distribution to seniors in our PSA and \$10,000 unrestricted donation to AAAPP with a total dollar value of \$29,760. For information only, no action necessary.

#### **Agenda Item #19 - AAAPP Annual Report**

Mr. Jason Martino, Director of Planning, presented the 2022 AAAPP Annual Report. There was a comment that the report was well done. For information only, no action necessary.

#### **Agenda Item #20 – 2023 Annual Luncheon Update**

Ms. Jillian Rose, AAAPP Director of Outreach, provided an update on Annual Luncheon. The Luncheon is scheduled for May 16, 2023 at the 105 Central Park Performing Arts Center Largo, FL 33771. To date 33 sponsors, 2 benefactors, 3 Diamond sponsors and 4 Ads. There are special sponsorship tables for Board and Advisory members only. Individual ticket sale will commence April 5, 2023. For information only no action necessary.

#### **Agenda Item #21 - President's Report**

President Strikowsky thanked all the outgoing Board Officers particularly the long serving officers and looks forward to working with the new slate of Board officers.

#### **Agenda Item #22 - Executive Directors Report**

The Executive Director thanked Charlie Robinson for serving as President of the AAAPP for two terms expressed her appreciation for his support and leadership. Looks forward to working with Dr Strikowsky, Ms. Anne Corona, Mr. David Alvarez and Dr. Audrey Baria. The Executive Director stated this is the first time in the past 12 years that the Executive Officers have never served in their respective Board positions. Informed that Ms. Kristina Jalazo, Director of Program Accountability and Ms. Jillian Rose, Director of Outreach has submitted their resignation their last work day is March 30, 2023. The Executive Directors report included a client's story from the CCE program and the following: Veterans Directed Care Program: Veteran Bill Summers\* was 96 years old and severely Disabled with Dementia. He could no longer live alone so he moved in with his son and daughter-in-law in St. Petersburg. He was able to live out his final year being lovingly taken care of by family and friends. Mark, Bill's son, stopped working outside the home to care for his father around the clock. The Executive Director reported on the following: The \$2m dollars that had been reduced from our 2022 OAA allocation is in process of being fully restored. The General Revenue Procurement is live. The RFP has been posted; we hosted the Bidders' Conference and we are now in the Cone of Silence; Housing has become a major issue for seniors in Pinellas and Pasco Counties with the number of calls increasing related to Housing, increasing every month. In January 2023 292 seniors called us about this issue vs in February 2023 when 227 seniors called us, an increase of 65 callers in ONE MONTH. In addition, in in January 2023, 9 seniors identified as homeless and in February, 2023, 32 identified as homeless; In February 2023, we had 2604 calls versus in February 2022 when we had 1971 calls, an increase of 633 calls or 32% over last year. As of March 15, we were able to return calls within 7 business days; Progress continues to be made on the new state wide system, eCIRTS, but we and all other AAAs continue to have major issues with reporting, billing and data; We are planning to plant a tree in Mayor Camille Hernandez' honor as part of Dade City's arbor day activities on April 27, 2023 at 10:00 a.m. at the Dade City Garden Club. The Executive Director continue to serve as the Secretary of F4A, the Chair of the SE4A Florida Conference Marketing & Publicity Committee, a member of the St Pete Food Policy Council, and a Director on the Board of HPH Hospice of Chapter Health Systems. The Executive Director attended 41 meetings both virtual/face to face for the period 2/13/23 to 3/16/23.

**Agenda Item #23 – Board Members Comment**

Judge George Jirotko thanked Ms. Geralyn Fortney for the presentation and the SHINE volunteers for the work they do.

**Agenda Item #24 – Open Agenda/Public Comments**

Ms. Jemith Rosa thanked Ms. Ann Marie Winter, Ms. Paula Moore and Board members who attended CARES 50<sup>th</sup> Anniversary celebration.

**Agenda Item #25 – Adjourn**

There being no other items for discussion the meeting adjourned at 10:50 a.m.

Respectfully Submitted,

Audrey Baria, Secretary

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Approved if signed

\_\_\_\_\_  
Virginia Joseph  
Recording Secretary

Date\_\_\_\_\_