

**AREA AGENCY ON AGING OF PASCO-PINELLAS
ADVISORY COUNCIL MEETING MINUTES
MEETING HELD
MAY 8, 2023**

MEMBERS PRESENT:

Kerry Kimball-Marsalek (Vice Chair)
Barbara Epstein
Beth Aker
Betty Beeler
Michael Estigo
Miriam Benitez-Nixon
Nancy Giles
Thomas Barnhorn
Valerie Anderson-Stallworth

MEMBERS ABSENT:

Commissioner Eric Gerard (excused)
Janet Hooper (excused)
Jodi Vosburgh (excused)
Kimberly Shaw (excused)
Lenny Waugh (excused)

OTHERS PRESENT:

Ann Marie Winter, AAAPP
Tawnya Martino, AAAPP
Jason Martino, AAAPP
Christine Didion, AAAPP
Virginia Joseph, AAAPP

Agenda Item #1 - Welcome and Introductions

In the absence of Chair Commissioner Eric Gerard. Ms. Kerry Kimball Marsalek, Vice Chair called the meeting of May 8, 2023 to order at 1:34 p.m.

Agenda Item #2 - Roll Call

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of Advisory Council members was present.

Agenda Item #3 - Consent Agenda

Vice Chair Kerry Kimball Marsalek presented the Consent Agenda which included, Advisory Council Meeting Minutes of March 13, 2023 and the Annual Board of Directors Meeting Minutes of March 20, 2023. There were no questions nor comments. Ms. Beth Aker made a motion to approve the Consent Agenda. Ms. Betty Beeler seconded. None opposed, motion carried.

Agenda Item #4 - Items for Discussion from the Consent Agenda

None.

Agenda Item #5 – AD HOC Committee Review of ByLaws

Vice Chair Marsalek reported that the Ad Hoc Committee met on April 26, 2023 to review the AAAPP Advisory Council's ByLaws with specific attention to the Council's composition and terms. The Committee made a motion to recommend that Article III Membership Criteria and Selection, Section 2 of the AAAPP By Laws be revised to reflect a minimum of 12 members and a maximum of 14 members. There was a question on the number of Pasco County and Pinellas County representation on the Advisory Council. Mr. Thomas Barnhorn made a motion to approve the committee's recommendation as presented. Ms. Beth Aker seconded the motion, none opposed, motion carried.

Previously the minimum was 16 members and the maximum 18. The committee did not make any adjustments to the Advisory Council members terms.

Agenda Item #6 – AAAPP 2022-2025 Strategic Plan Update

Ms. Ann Marie Winter, in the absence of Chair Eric Gerard provided an update on AAAPP Strategic Plan goals and activities to date. Ms. Winter informed that a staff liaison is attached to each Workgroup of the strategic plan. A summary on the status of goals and activities on each workgroup was reported. Ms. Winter extended the invite to Advisory Council members who wish to participate on the workgroups. For information only, no action necessary.

Agenda Item #7 – 2023 AAAPP Annual Luncheon Update

Ms. Ann Marie Winter, AAAPP Executive Director provided an update on the 2023 AAAPP Annual Luncheon scheduled for May 16, 2023, at the Largo Performing Arts Center. Thanked Council members for their donations. As part of Board challenge to the Advisory Council this year \$2105.00 was raised by the Advisory Council. Ms. Winter highlighted that the event is a time to recognize and honor Advisory Council members for their commitment and for volunteering their services to the Agency. There will be a *Meet and Greet* session for Board and Advisory Council members. Ms. Lynette Buchanan will be the awardee for the 2023 Sallie Parks Outstanding Humanitarian Award. There will be 235 persons in attendance and more than 20 vendors participating in the exhibitors showcase. For information only, no action necessary.

Agenda Item #8 – Contract Review Process, Older Americans Act (OAA) and Local Service Programs (LSP) Funded Services for Contract Year 2024

Ms. Christine Didion, Director of Program Accountability presented the proposed 2024 OAA and LSP Program Allocations and OAA Timetable. The allocations and services to be funded under the Older Americans Act and LSP for the calendar year 2024 along with a review of the Timetable. There are no OAA and LSP services going out to bid. Continuing application for current providers. Ms. Miriam Benitez-Nixon made a motion to approve the proposed 2024 Older Americans Act (OAA) and Local Service Programs (LSP) Funded Services and Timetable. Ms. Barbara Epstein seconded, none opposed motion carried.

Agenda Item #9 – Older Americans' Month 2023

Mr. Jason Martino, Director of Planning gave a summary on the history of Older American's Month which is observed every year in the Month of May. This year's theme is, "***Aging Unbound***" and celebrates older adults remaining engaged, independent, and included.

Mr. Martino reported that the AAAPP reflects this event by requests for proclamations. Proclamations were received from many municipalities in support of Older Americans Month. For information only, no action necessary.

Agenda Item #10 - Chairman's Report

None.

Agenda Item #11 – Executive Director’s Report

Ms. Ann Marie Winter, AAAPP Executive Director reported of the following: (1) the new position of Chief Operating Officer (COO) created to provide more support to Department Directors, the position was reviewed and approved by the Board of Directors. The position has been filled by Ms. Kerry Kimball Marsalek with a start date of June 12, 2023. Ms. Marsalek will step down as Vice Chair of the Advisory Council; (2) Legislative session ended pending the governor’s signature increase in funding for state funded case management and case aid programs CCE and ADI. Reoccurring in the budget appropriation for ADRC workload increase, received level funding for LSP. (3) DOEA has allocated the full \$2 million back to the AAAPP; (4) Kimberly Shaw Advisory Council member resignation, two vacancies now in Pasco County, encouraged council members to recommend persons from the community (5) on going process for CCE Procurement for Pasco and Pinellas Counties, applications reviewed by the Program Planning and Development Committee from Pinellas Gulfcoast Jewish Family Community Services and Independent Living Systems; Pasco County had no competition. CARES the only agency to respond, there were significant concerns about CARES a 60 day probationary period issued to CARES; (6) AAAPP concerns about article in the Tampa Bay Times about CARES, will be discussed at the next Board meeting, encouraged council members to attend.

Agenda Item #12 – Council Member Comments

There was a question on whether the 2023 Annual Luncheon will be on Zoom. The next Advisory Council meeting will be held at the AAAPP conference room. Ms. Beth Aker announced that Meals on Wheels have been selected for the AAAPP Vaccine Grant. Being an employee of Meals on Wheels when the Grant funding is finalized, she will be vacating her seat on the Advisory Council due to conflict of interest.

Agenda Item #13 - Announcements

Vice Chair Kerry Kimball Marsalek announced that the next AAAPP Board of Directors meeting will be held on May 15, 2023, at the AAAPP Conference Room and the next Advisory Council meeting will be held on July 10, 2023.

Mr. Jason Martino highlighted that Advisory Council member Mr. Lenny Waugh was acknowledged on ice at a recently held Lightening Game where he was honored for his service career in the military at 92 years old.

Agenda Item #14 - Adjourn.

There being no further business for discussion, the meeting adjourned at 2:43 p.m.