

Executive Director’s Report to the AAAPP Board of Directors  
September 16, 2024 Board Meeting

In addition to the items already addressed at the September Board of Directors meeting, please note the following:

**CARES is no longer an OAA provider or GR vendor of AAAPP services. Our contracts expired on August 31, 2024** as per the Board’s decision to accept their 90 day withdrawal notice and initiate RFPs to identify new providers of HomeMaker, Adult Day Care and Chore services to seniors and caregivers in Pasco County. I will brief you on the status of that transition.

**We had an incident of check fraud which I will brief you on.**

**In August 2024, we had 3814 calls versus in August 2023 when we had 3649 calls, an increase of 116 calls or 5% over last year. We have had 30,674 calls since January 1, 2024 through August 30, 2024 vs 26771 in the same period in 2023. This represents a 15 % increase over last year for the first 8 months of the year. As of September 11, we were able to return calls within 3 business days. We are now 12 business days out for initial screening appointments for those seniors over 60. As of the writing of this report, we have 2 vacancies in the Intake department.**

**215 seniors/adults with disabilities were released from the waitlist to SMMCLTC Medicaid in August 2024, vs 196 in August 2023, a 10% increase.** There are also currently 1137 seniors and caregivers being served by GCJFCS and Pasco County in the state funded CCE, HCE and ADI programs with 20 seniors/caregivers released to the state funded programs. There are 4942 seniors on the waitlist for GR programs.

**It is annual performance evaluation time at the agency.** We implemented a new electronic system through ADP thanks to the work done by Sandy Brown, our HR Manager. All staff have been evaluated, meetings held and the process completed. On the Board agenda, is staff and Finance Committee recommendation to provide up to 3% merit increases for staff who have a Competent evaluation.

**We have presented at 3 conferences this summer and have 2 more to go:**

We have been asked to sit on a Panel at the Florida Supportive Housing Conference in St Pete in September – September 23-25

We have also been selected to present at /SE4A conference in Gulf Shores, Alabama in 10/ 20-23

I serve on the **SE4A Board**, serve as a **Director on the Board of Hernando Pasco Hospice of Chapters Health Systems** and am a **At Large member on the Pinellas Homeless Continuum of Care Board of Directors.**

**Executive Director Performance Measures 2024-2025**

Goal	Activities	Completion Date
Continued Program towards implementing the HUD grant to partner with Pasco	Working with Pasco County to visit and identify sites that are suitable for the project. Working with HUD on required grant documents.	In Progress

County to build multifamily units that are safe, affordable and accessible for seniors.		
Recruit and train a full time Strategic Advancement professional who will report to the Executive Director. Position will be responsible to create and implement a development plan to include an annual campaign, Major Gifts Plan, a Planned Giving strategy and fundraising events.	Working with VP Finance to determine funding and sources needed to implement this Goal on a sustained basis. Developing a job description for the position.	In Progress
Implement a Marketing campaign in coordination with fundraising and outreach to reach more seniors, potential providers and individual and corporate donors to the agency.	Meeting with Marketing Workgroup will be scheduled to work on this goal.	No yet started

**Meetings:**

Meetings with individual board members, DOEA, agency’s legal counsel and/or individual AAAPP staff are not included in this list.

- 08/19: AAAPP Board’s Executive Committee meeting
- 08/20: eCIRTS Weekly System Change Task Force Meeting
- 08/20: Monthly ADRC Workgroup meeting
- 08/21: Monthly F4A CFO Workgroup meeting
- 08/21: DOEA training follow up with AAAPP Leadership team
- 08/23: DOEA Disaster Recovery planning meeting
- 08/26-9/6- VACATION
- 09/9: AAAPP Advisory Council meeting
- 09/10: eCIRTS Weekly System Change Task Force Meeting
- 09/11: Monthly F4A CFO Workgroup meeting
- 09/12: East Pasco OAA Homemaker RFQ Bidders’ Conference
- 09/12: Chapters Health HPH Hospice Board meeting
- 09/12: Meeting with Amy MacGuire of the Florida Policy Project regarding lack of affordable senior housing
- 09/13: Pinellas CoC Funders/Providers Council meeting
- 09/13: F4A ED meeting



Ann Marie Winter

September 12, 2024