

AAAPP BOARD LEADERSHIP FORM

Agenda Item #10
01/10/2022

Please check all officer positions for which you have an interest in serving in 2022-2023.

President

Leadership Responsibilities:

Preside at all board meetings and be chair of the Board; appoint board members to committees specified in bylaws; provide testimony relative to issues on aging before bodies conducting hearings and forums; serve as chair of the Executive Committee and ex officio member of all committees; prepare annual evaluation of the Executive Director, with input from the Executive Committee, recommend to the Board the annual salary of the Executive Director; maintain frequent contact with Executive Director.

Vice-President

Leadership Responsibilities:

Performs duties as are assigned by the President; serve on Executive Committee; performs duties of President in his or her absence.

Secretary

Leadership Responsibilities:

Assure appropriate maintenance of all agency records, assure the recording and signing of minutes of all board meetings, require the sending of all notices and minutes of the board; serve on Executive Committee; and perform or delegate any other duties as prescribed by the Board or the President.

Treasurer

Leadership Responsibilities:

Assure proper compilation and maintenance of the books of account of the agency; maintain frequent contact with agency's Chief Financial Officer; serve as Chair of Finance Committee; serve on Executive Committee; perform any duties usually pertaining to the office of Treasurer or as may be prescribed by the Board or the President.

If you have no interest in serving as an officer, please check here and return.

Signature _____

Date _____

**Please complete as soon as possible and return by mail, email or fax
by Jan. 11, 2022 to
AAAPP, 9549 Koger Blvd., Ste. 100, St. Petersburg, FL 33702
(727) 258 9225
email: annmarie.winter@aaapp.org**