

Agenda



**BOARD OF DIRECTORS MEETING
AAAPP CONFERENCE ROOM
9549 KOGER BLVD. N., ST. PETERSBURG, FL 33702
MONDAY, AUGUST 19, 2024 / 9:30 AM**

- AGENDA ITEM #1 CALL TO ORDER**
- AGENDA ITEM #2 INTRODUCTION OF AUDIENCE**
- AGENDA ITEM #3 PUBLIC MEETING NOTICE**
- AGENDA ITEM #4 ROLL CALL**
- AGENDA ITEM #5 PUBLIC COMMENT FOR ITEMS ON AGENDA**
- AGENDA ITEM #6 ADDENDUM ITEM (S) OR ANY ITEM REQUIRING DISCUSSION**
- AGENDA ITEM #7 CONSENT AGENDA**
- A. Board of Directors Emergency Meeting Minutes - June 7, 2024
 - B. Board of Directors Meeting Minutes - June 17, 2024
 - C. Finance Committee Meeting Minutes - June 6, 2024
 - D. AAAPP Unaudited Statements of Financial Position Year to Date, June 30, 2024.
 - E. AAAPP Unaudited Statement of Revenue and Expenditure Report Year to Date, June 30, 2024.
 - F. AAAPP Unaudited Statement of Activities and Changes in Net Assets Year to Date, June 30, 2024.
 - G. Surplus (Deficit) Report by Planning and Service Area (PSA) for Year to Date, June 30, 2024.
 - H. Monitoring Report(s)
 - 1. Alzheimer’s Association, Florida Gulf Coast Chapter – Annual Programmatic Monitoring Report for the Brain Bus Program
 - 2. Gulf Coast Jewish Family and Community Services, Inc. – Annual Programmatic Monitoring Report for the Community Care for the Elderly, Alzheimer’s Disease Initiative, and the Home Care for the Elderly program

3. Area Agency on Aging of Pasco-Pinellas, Inc. – Annual Programmatic Monitoring Report of the Aging and Disability Resource Center
4. Neighborly Care Network, Inc. – Annual Programmatic Monitoring Report for the Older Americans Act/Local Services Program Transportation services.

Additional Material: Attached Handouts.

Action Recommended: Motion for Board for Approval.

AGENDA ITEM #8

ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

AGENDA ITEM #9

ELECTION OF PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS SEAT

Dr. Stuart Strikowsky, AAAPP Board President

Dr. Stirkowsky will call the vote to elect Pinellas County Commissioner René Flowers to the AAAPP Board of Directors effective immediately after the vote. Commissioner Flowers has passed the Level 2 background screening requirement and has completed her AAAPP Board orientation. Commissioner Flowers' first term will end March 2027.

Additional Material: None

Action Recommended: Motion for Board Approval

AGENDA ITEM #10

AAAPP BOARD COMMITTEES

Dr. Stuart Strikowsky, AAAPP Board President

Dr. Stirkowsky will present the 2024/2025 Committee roster and encourage all Board Members to serve on at least one committee. Please note those committees that have vacancies.

Additional Material: 2024-2025 Committee roster

Action Recommended: None, For Information Only

AGENDA ITEM #11

PROGRAM PLANNING AND DEVELOPMENT COMMITTEE

Chair, Julie Hale

The committee met by Teams Meeting on August 9, 2024, and reviewed the following:

A. 2025 CONTINUING APPLICATIONS FOR PINELLAS AND PASCO COUNTY OLDER AMERICANS ACT/LOCAL SERVICE PROVIDER SERVICES

AAAPP staff has reviewed continuing applications received by the current Older Americans Act Providers applying for continuing services within Pasco and Pinellas Counties and recommended to the Committee that the attached rates be approved for FY 2025. The Committee recommends the motion to approve the proposed continuing application unit rates for FY 2025 by the AAAPP Board at the August 19, 2024, Board of Directors meeting.

Additional Material: Provider Unit Rate Comparison.

Action Recommended: Motion for Board Approval.

B. EMERGENCY RFP FOR OLDER AMERICANS ACT/ LOCAL SERVICES PROGRAM HOMEMAKER SERVICES PASCO COUNTY

The committee met by Teams Meeting on August 9, 2024, and reviewed the following:

Program Planning Committee has reviewed the sole application received by Four Murphys, LLC dba Home Instead for the provision of Homemaker services in West Pasco Co. beginning September 1, 2024. Sole applicant only serves West Pasco County. Staff presented a plan on how East Pasco County will be served by alternate, existing Homemaker provider, Pasco Senior Home Care dba Home Instead, through the end of the 2024 calendar year. Staff also presented a timetable for a Request for Qualification to formally solicit a provider for Eastern Pasco County beginning January 1, 2025. The Committee made a Motion that the Board approve the sole applicant to provide Homemaker services to West Pasco under the Older Americans Act and Local Services Program, beginning September 1, 2024, the increase in allocation to existing Homemaker provider to serve East Pasco from September 1, 2024, through December 31, 2024, and the proposed timetable to solicit a Homemaker provider to serve East Pasco County effective January 1, 2025.

Additional Material: 1. OAA Pasco Homemaker Application

Provider Unit Rate

2. RFQ Timetable

Action Recommended: Approve Committee Motion to recommend that the Board award Homemaker services to West Pasco under the Older Americans Act and Local Services Program, beginning September 1, 2024 to Four Murphys, LLC dba Home

Instead, 2) increase in allocation to Senior Home Care dba Home Instead, the existing Homemaker provider to serve East Pasco from September 1, 2024, through December 31, 2024, and 3) approve the proposed timetable to solicit a Homemaker provider to serve East Pasco County effective January 1, 2025.

C. EMERGENCY RFP FOR OLDER AMERICANS ACT/LOCAL SERVICES PROGRAM CHORE SERVICES PASCO COUNTY

The Program Planning Committee reviewed the sole application received by Four Murphys, LLC dba Home Instead for the provision of Chore services in West Pasco County. In accordance with AAAPP procurement policy and procedure, the Committee made a Motion to reject the sole applicant in the best interest of the State of Florida. The Committee made a Motion to recommend that the AAAPP seek a Direct Service Waiver from DOEA to directly provide chore services in Pasco County beginning October 1, 2024.

Additional Material: None

Action Recommended: The committee made a Motion that the Board 1) reject the sole applicant in the best interest of the State of Florida and 2) approve that AAAPP seek a Direct Service Waiver from DOEA to directly provide chore services in Pasco County beginning October 1, 2024.

D. EMERGENCY RFP FOR OLDER AMERICANS ACT/LOCAL SERVICES PROGRAM ADULT DAY CARE SERVICES PASCO COUNTY

No applications were received in response to the Request for Proposal for Adult Day Care Services in Pasco County funded by the Older Americans Act/Local Services Program. Program Planning Committee discussed the staff's plan to continue to provide services for seniors currently enrolled in Older Americans Act Adult Day Care services considering the termination of current provider's, Community Aging and Retirement Services, Inc., Older Americans Act contract on September 3, 2024. As allowed by DOEA, affected clients have been offered the option of enrollment in Community Care for the Elderly Program. The Program Planning Committee made a Motion that the Board approve the issuance of a RFQ for Adult Day Care as allowed in the Procurement Procedures for Goods or Services.

Additional Material: None

Action Recommended: Approve Committee Motion that the Board approve the issuance of a RFQ for Adult Day Care as allowed in the Procurement Procedures for Goods or Services.

AGENDA ITEM #12

DOEA FUNDING

Ann Marie Winter, Executive Director

We have been notified by the Department of Elder Affairs that funding will be contracted to the AAAPP for the period July 1, 2024-June 30, 2025, as follows:

- A. \$9,772,075 for Community Care for the Elderly (CCE)
- B. \$4,793,421 for Alzheimer’s Disease Initiative (ADI)
- C. \$760,178 for Home Care for the Elderly (HCE)
- D. \$603,760 for Aging & Disability Resource Center Medicaid Waiver
- E. \$2,151,571 for Local Service Programs (LSP) including \$1,000,000 for Neighborly Care Network.

Additional Material: None.

Action Recommended: Motion for Board Approval.

AGENDA ITEM #13

CVS HEALTH FOUNDATION GRANT OPPORTUNITY

Ms. Kerry Marsalek, Chief Operating Officer

Staff will present a grant announced by the CVS Health Foundation in its Focus on Healthy Aging initiative, a multi-year grant to improve health outcomes for people over age 60. Total award of \$1,000,000 to implement strategies that improve health outcomes for older adults over 5 years. Staff recommends submitting an application by the deadline of August 16, 2024.

Additional Material: CVS Foundation RFP

Action Recommended: Motion for Board Approval.

AGENDA ITEM #14

2024-2027 AREA PLAN UPDATE

Kerry Marsalek, Chief Operating Officer

Staff will discuss the Area Plan Update process for Calendar Year 2025. Discussion will include a review of the Board comments reflected on the 2022 SWOT Analysis to identify necessary updates from Advisory Council members.

Additional Materials: 2022 SWOT Analysis

Action Recommended: Motion for Board Approval.

AGENDA ITEM #15

COMPENSATION RESULTS FROM SURVEY

Sandra Brown, HR Manager

As part of the Strategic Plan, staff will report on a compensation study that was completed to assess the effectiveness of our current pay structure. Staff met with Workforce Strategic Goal Champion Lena Wilfalk to review the compensation survey. Staff recommend that the Board approve the attached Jobs Levels and Pay Grades.

Additional Material: Survey Analysis Handout.

Action Recommended: Motion for Board Approval.

AGENDA ITEM #16

CLIENT SCENARIO

Tawnya Martino, ADRC Director

Staff will present information about a client(s) on the agency's waitlist to illustrate the issue(s) clients are having prior to receiving a service.

Additional Material: None

Action Recommended: Information only; no action necessary.

AGENDA ITEM #17

PRESIDENT'S REPORT

AGENDA ITEM #18

EXECUTIVE DIRECTOR'S REPORT

AGENDA ITEM #19

BOARD MEMBER COMMENTS

AGENDA ITEM #20

OPEN AGENDA/PUBLIC COMMENTS

AGENDA ITEM #21

ADJOURN

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance.

Please contact the Area Agency on Aging of Pasco-Pinellas, Inc. at (727) 570-9696, ext. 233 within three working days of the meeting.

*****THIS MEETING IS OPEN TO THE PUBLIC*****

Events Calendar
Area Agency on Aging of Pasco-Pinellas
August 20, 2024 – September 16, 2024

August 29, 2024	Public Meeting for Chore Services South Holiday Public Library 4649 Mile Stretch Dr, Holiday, FL 34690 12:30 p.m. – 3:30 p.m.
September 5, 2024	Finance Committee Meeting Via Teams 9:30 a.m. – 10:30 a.m.
September 9, 2024	AAAPP Advisory Council AAAPP Conference Room 9549 Koger Blvd St. Petersburg, FL 33702 1:30 p.m. – 3:00 p.m.
September 16, 2024	AAAPP Board of Directors Meeting AAPP Conference Room 9549 Koger Blvd St. Petersburg, FL 33702 9:30 a.m. - 11:00 a.m.