



Agenda

9549 Koger Blvd, Suite 100, St. Petersburg, FL 33702 • 727-570-9696 • www.AgingCareFL.org

November 20, 2023
9:30 a.m.

AAAPP BOARD OF DIRECTORS MEETING

- AGENDA ITEM # 1 CALL TO ORDER**
- AGENDA ITEM # 2 INTRODUCTION OF AUDIENCE**
- AGENDA ITEM # 3 PUBLIC MEETING NOTICE**
- AGENDA ITEM # 4 ROLL CALL**
- AGENDA ITEM # 5 PUBLIC COMMENT FOR ITEMS ON AGENDA**
- AGENDA ITEM # 6 ADDENDUM ITEM (S) OR ANY ITEM REQUIRING DISCUSSION**
- AGENDA ITEM # 7 VETERANS DIRECT CARE PROGRAM**
Ms. Dijana Radak, VA Program Manager
Staff will present information about the Veterans Directed Care Program and client scenarios of those served through the program.

Additional Material: PowerPoint to be distributed at the Meeting.
Action Recommended: None. For information Only.

- AGENDA ITEM #8 CONSENT AGENDA**
 - A. Board Meeting Minutes – October 16, 2023.
 - B. Finance Committee Meeting Minutes – October 5, 2023.
 - C. AAAPP Unaudited Statements of Financial Position Year to Date – September 30, 2023.
 - D. AAAPP Unaudited Statement of Revenue and Expenditure Report Year to Date - September 30, 2023.
 - E. AAAPP Unaudited Statement of Activities and Changes in Net Assets Year to Date - September 30, 2023.
 - F. Surplus/(Deficit) Report by Planning and Service Area (PSA) for Year to Date - September 30, 2023.
 - G. Monitoring Report(s):
 - 1. Community Aging and Retirement Services, Inc. - Annual Programmatic Monitoring Report for the Older Americans Act Title IIIB/LSP Chore Program
 - 2. Pasco County Board of County Commissioners – Annual Programmatic Monitoring Report for the Older Americans Act Title IIIB/LSP Transportation Program.

3. Neighborly Care Network – Annual Programmatic Monitoring Report for the Older Americans Act Title IIIB/LSP Transportation Program
H. Waitlist as of November 1, 2023

Additional Material: Attached Handouts.

Action Recommended: Motion for Board Approval.

AGENDA ITEM #9 ITEM(S) FOR DISCUSSION FROM THE CONSENT AGENDA

AGENDA ITEM #10 DOEA FUNDING

Ms. Ann Marie Winter, Executive Director

DOEA has notified the AAAPP that it will contract

1. An amendment was received from DOEA to restart the EHCE program. The amendment added additional funding of \$752,865.71 to the contract for a total of \$4,019,083.35. Expenses are to be encumbered by December 31, 2023, and spent by January 31, 2024.
2. Additional funding of \$37,817.00 was added to our OAA contract for a total of \$12,919,604.84 to be spent by December 31, 2023.

Additional Materials: None.

Action Recommended: Motion for Approval

AGENDA ITEM #11 2024 ANNUAL LUNCHEON

Ms. Ann Marie Winter, Executive Director

Staff will present 2 potential dates for the 2024 Annual Luncheon which it will hold in person. They are: Friday, June 7, 2024, or Saturday, June 8, 2024.

Additional Materials: None.

Action Recommended: Motion for Approval

AGENDA ITEM #12 CONFLICT OF INTEREST FORM 2024

Ms. Ann Marie Winter, Executive Director

Annually, the AAAPP requires the Board of Directors to complete Conflict of Interest forms. It is requested that the form be completed as soon as possible by each board member and returned to the AAAPP by mail or electronically.

Additional Material: 2024 Conflict of Interest Form.

Action Recommended: Complete, Sign and Return to Ann Marie Winter.

AGENDA ITEM #13 2024 AAAPP BOARD MEETING SCHEDULE

Ms. Ann Marie Winter, Executive Director

The AAAPP Board of Directors will meet 10 times in 2024 on the 3rd Monday of the month with the exception of January and February 2024 when they will meet on the 2nd Monday of the month. There are no meetings in July and December.

Additional Material: 2024 AAAPP Board Meeting Schedule.

Action Recommended: None. For Information Only.

- AGENDA ITEM #14 EMPLOYEE HANDBOOK- Revision**
Ms. Sandra Brown, HR Manager
Staff will present changes to Employee Handbook for Board review and approval.
Additional Material: A. Redlined and Draft of Employee Handbook
B. Notes - Revision of Employee Handbook
Action Recommended: Motion for Approval
- AGENDA ITEM #15 ISRAELI EVACUEES**
Ms. Kerry Kimball Marsalek, COO
Staff will present information about a client(s) on the Agency's Waitlist to illustrate the issue(s) clients are having prior to receiving a service.
Additional Material: None.
Action Recommended: None. For information Only.
- AGENDA ITEM #16 CLIENT SCENARIO**
Ms. Tawnya Martino, ARDC Director
Staff will present information about a client(s) on the Agency's Waitlist to illustrate the issue(s) clients are having prior to receiving a service.
Additional Material: None.
Action Recommended: None. For information Only.
- AGENDA ITEM #17 PRESIDENT'S REPORT**
- AGENDA ITEM #18 EXECUTIVE DIRECTOR'S REPORT**
- AGENDA ITEM #19 BOARD MEMBERS' COMMENTS**
- AGENDA ITEM #20 OPEN AGENDA/PUBLIC COMMENTS**
- AGENDA ITEM #21 ADJOURN**

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Area Agency on Aging of Pasco-Pinellas, Inc. at (727) 570-9696, Ext. 233 within three working days of the meeting.

*****THIS MEETING IS OPEN TO THE PUBLIC*****

EVENTS CALENDAR

AREA AGENCY ON AGING OF PASCO-PINELLAS

November 20, 2022 – January 8, 2023

November 23, 2023	Thanksgiving – OFFICE CLOSED
November 24, 2023	OFFICE CLOSED
DECEMBER	NO AAAPP BOARD MEETING
December 25, 2023	Christmas Day - OFFICE CLOSED
January 1, 2024	New Year's Day - OFFICE CLOSED
January 8, 2024	AAAPP Board of Directors Meeting AAAPP Conference Room 9:30 a.m. – 11:00 a.m.
January 8, 2024	Advisory Council Meeting AAAPP Conference Room 1:30 pm – 3:00 pm

Coming Up in January

January 11, 2024 4:30 – 6:00 pm	AAAPP Friendraiser AAAPP Conference Room
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