

# Agenda

9549 Koger Blvd, Suite 100, St. Petersburg, FL 33702 • 727-570-9696 • [www.AgingCareFL.org](http://www.AgingCareFL.org)

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Monday August 21, 2023  
9:30 a.m.

**AAAPP BOARD OF DIRECTORS MEETING**  
**AAAPP Conference Room, 9549 Koger Blvd, St Petersburg, FL 33702**

**AGENDA ITEM #1 CALL TO ORDER**

**AGENDA ITEM #2 INTRODUCTION OF AUDIENCE**

**AGENDA ITEM #3 PUBLIC MEETING NOTICE**

**AGENDA ITEM #4 ROLL CALL**

**AGENDA ITEM #5 PUBLIC COMMENT FOR ITEMS ON AGENDA**

**AGENDA ITEM #6 ADDENDUM ITEM (S) OR ANY ITEM REQUIRING DISCUSSION**

**AGENDA ITEM #7 CONSENT AGENDA**

- A. Board of Directors Meeting Minutes -
  - 1. May 15, 2023
  - 2. June 12, 2023
- B. Finance Committee Meeting Minutes -
  - 1. May 11, 2023
  - 2. June 8, 2023
- C. AAAPP Unaudited Statements of Financial Position Year to Date, June 30, 2023.
- D. AAAPP Unaudited Statement of Revenue and Expenditure Report Year to Date, June 30, 2023.
- E. AAAPP Unaudited Statement of Activities and Changes in Net Assets Year to Date, June 30, 2023.
- F. Surplus (Deficit) Report by Planning and Service Area (PSA) for Year to Date, June 30, 2023.
- G. Monitoring Report(s)
  - 1. Alzheimer's Association, Florida Gulf Coast Chapter – Annual Programmatic Monitoring Report for the Brain Bus Program
  - 2. Community Aging and Retirement Services, Inc. – Annual Programmatic Monitoring Report for the Community Care for the Elderly, Alzheimer's Disease Initiative, and the Home Care for the Elderly program
  - 3. Area Agency on Aging of Pasco-Pinellas, Inc. – Annual Programmatic Monitoring Report of the Aging and Disability Resource Center
  - 4. Area Agency on Aging of Pasco-Pinellas, Inc. – Annual Programmatic Monitoring Report of the Veterans Directed Home and Community Based Services program.

H. New Vendor(s)

1. Trusted Home Care Nurse Registry PIE, LLC – Homemaking, Companion, Personal Care, and Respite Vendor for Community Care for the Elderly, Home Care for the Elderly, Alzheimer's Disease Initiative, and Older Americans Act Title III E for Pasco and Pinellas County
2. Lindmar Legacy, LLC dba La Bella Legacy – Adult Day Care Vendor for Community Care for the Elderly, Home Care for the Elderly, Alzheimer's Disease Initiative, and Older Americans Act Title III E for Pasco and Pinellas County
3. Ace Handyman Services – Home improvement, material aid, and other vendor for Community Care for the Elderly, Home Care for the Elderly, Alzheimer's Disease Initiative, and Enhanced Home Care for the Elderly
4. MK Handyman Services – Home improvement, material aid, and other vendor for Community Care for the Elderly, Home Care for the Elderly, Alzheimer's Disease Initiative, and Enhanced Home Care for the Elderly

Additional Material: Attached Handouts.

Action Recommended: Motion for Board for Approval.

**AGENDA ITEM #8 ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA**

**AGENDA ITEM #9 AAAPP BOARD REPRESENTATION ON THE PINELLAS COUNTY COUNCIL FOR PERSONS WITH DISABILITIES**

**Ann Marie Winter, Executive Director**

The AAAPP has a seat on this Council. Harriet Crozier was the Board's representative until her resignation earlier this year. The Council serves as an advisory capacity to 1) bring information items to the Board of County Commissioners, 2) serves as consultants on issues of accessibility relating to the contraction of improvement of County facilities and 3) brings issues of discrimination due to disability in employment, housing, or places of public accommodation. The Council meets quarterly and in person.

Additional Material: None.

Action Recommended: Dependent Upon Discussion.

**AGENDA ITEM #10 2022 DRAFT FINANCIAL STATEMENTS AND COMPLIANCE AUDIT REPORTS**

**Ms. Paula Moore, Chief Financial Officer**, will present the 2022 Draft Audit Report for Board Approval. This item was presented and reviewed at the June AAAPP Board meeting. There was consensus to make a motion to approve this item but there was no quorum present to do so.

Additional Material: Draft Audit Report.

Action Recommended: Motion for Board for Approval.



**AGENDA ITEM #11 GENERAL REVENUE LEAD AGENCY RATE FOR CONTRACT YEAR 2023-2024 – PINELLAS COUNTY LEAD AGENCY GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC.**

**Ms. Paula Moore, Chief Financial Officer** will present the proposed 2023-2024 contract rate to be awarded to Gulf Coast Jewish Family and Community Services (GCJFCS) for Case Aide and Case Management services to be provided under the General Revenue fund for ADI, CCE and HCE. This item was presented and reviewed at the June AAAPP Board meeting. There was consensus to make a motion to approve this item but there was no quorum present to do so.

*Additional Material:* *General Revenue Application Rates for Contract Year 2023-2024 – GCJFC.*

*Action Recommended:* *Motion for Board Approval*

**AGENDA ITEM #12 CONTRACT REVIEW PROCESS FOR OLDER AMERICANS ACT (OAA) AND LOCAL SERVICE PROGRAMS (LSP) FUNDED SERVICES FOR CONTRACT YEAR 2024**

**Ms. Christine Didion, Director of Program Accountability**

The timetable for the Older Americans Act contract review process and all proposed allocations for FY 2024 will be presented. The AAAPP Advisory Council has reviewed and approved both the timetable and proposed allocations as required by the Older Americans Act. This item was presented and reviewed at the June AAAPP Board meeting. There was consensus to make a motion to approve this item but there was no quorum present to do so.

*Additional Material:* *A. Timetable.*

*B. 2024 Older Americans Act/Local Service Programs Allocations.*

*Action Recommended:* *Motion for Board Approval.*

**AGENDA ITEM #13 PROGRAM PLANNING AND DEVELOPMENT COMMITTEE REPORT  
Chair, Julie Hale**

The committee met by Teams Meeting on July 31, 2023, and reviewed the following:

**2024 CONTINUING APPLICATIONS FOR PINELLAS AND PASCO COUNTY OLDER AMERICANS ACT/LOCAL SERVICE PROVIDER SERVICES**

AAAPP staff reviewed continuing applications received by the current Older Americans Act Providers applying for continuing services within Pasco and Pinellas Counties and recommended to the Committee that the attached rates be approved for FY 2024. The Committee recommends the Motion to approve the proposed continuing application unit rates for FY 2024 by the AAAPP Board at the August 21, 2023, Board of Directors meeting.

*Additional Material:* *Provider Unit Rate Comparison.*

*Action Recommended:* *Motion for Board Approval.*

**AGENDA ITEM #14 DOEA FUNDING  
Ann Marie Winter, Executive Director**

We have been notified by the Department of Elder Affairs that funding will be contracted to the AAAPP for the period July 1, 2023-June 30, 2024, as follows:

- a. \$8,966,570 for Community Care for the Elderly (CCE)
- b. \$4,777,248 for Alzheimer's Disease Initiative (ADI) including \$491,614 for the Alzheimer's Association Brain Bus Program

- c. \$692,247 for Home Care for the Elderly (HCE)
- d. \$543,928 for Aging & Disability Resource Center Medicaid Waiver
- e. \$1,301,571 for Local Service Programs (LSP) including \$150,000 for Meals on Wheels of East Pasco.

Additional Material: None.

Action Recommended: Motion for Board Approval.

#### **AGENDA ITEM #15 GRANT FUNDING**

**Ann Marie Winter, Executive Director**

We applied for and received a \$447,360 grant for the period July 1, 2023 to April 30, 2024 to provide flu, shingles, covid and pneumonia vaccines to seniors and caregivers in Pinellas and Pasco Counties. Funding has been provided by US Aging.

Additional Material: None.

Action Recommended: Motion for Board Approval

#### **AGENDA ITEM #16 CONTRACT REVIEW PROCESS – REQUEST FOR PROPOSAL OAA/LSP CHORE SERVICES, PINELLAS COUNTY ONLY FOR 2024**

**Ms. Christine Didion, Director of Program Accountability**

The current Older Americans Act provider for Chore Services in Pinellas County, Pinellas Opportunity Council, Inc. has provided notice that they will not be submitting a Continuing Application for OAA/LSP Chore services for the 2024 Contract Year. The Advisory Council made a motion to approve the presented timetable for the Request for Proposal contract review process to competitively secure a new OAA/LSP provider to provide Chore services beginning January 1, 2024.

Additional Material: A. Email dated 6/23/2023 from Pattye Sawyer, Executive Director, Pinellas Opportunity Council, Inc.

B. Timetable.

Action Recommended: Motion for Board Approval.

#### **AGENDA ITEM #17 EMERGENCY RFP FOR CCE LEAD AGENCY PASCO COUNTY**

**Ms. Christine Didion, Director of Program Accountability**

Due to the withdrawal of the sole applicant for the RFP for the CCE Lead agency designation for Pasco County in May 2023, an emergency RFP timeline was presented and approved during the May 2023 AAAPP Board Meeting. One application was received from Pasco County Board of County Commissioners, Pasco County Senior Services. In accordance with the RFP timeline, programmatic and fiscal staff have reviewed the submitted application and have determined the applicant meets all requirements for the assurance of quality and cost-efficiency of services, minimum personnel standards, and employee benefits. AAAPP programmatic and fiscal staff recommend Pasco County Board of County Commissioners, Pasco County Senior Services be named the CCE Lead Agency for Pasco County effective September 1, 2023, using the proposed 2023-2024 contract rate for Case Aide and Case Management services to be provided under the General Revenue fund for ADI, CCE, and HCE.

Additional Material: General Revenue Application Rates for Contract Year 2023-2024 – Pasco County.

Action Recommended: Motion for Board Approval.

**AGENDA ITEM #18 PRESIDENT'S REPORT**

**AGENDA ITEM #19 EXECUTIVE DIRECTOR'S REPORT**

**AGENDA ITEM #20 BOARD MEMBER COMMENTS**

**AGENDA ITEM #21 OPEN AGENDA/PUBLIC COMMENTS**

**AGENDA ITEM #22 ADJOURN**

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance.

Please contact the Area Agency on Aging of Pasco-Pinellas, Inc. at (727) 570-9696, ext. 233 within three working days of the meeting.

**\*\*\*THIS MEETING IS OPEN TO THE PUBLIC\*\*\***



**EVENTS CALENDAR**  
**AREA AGENCY ON AGING OF PASCO-PINELLAS**  
**August 21, 2023 - September 18, 2023**

- ◆ September 7, 2023 - Finance Committee Meeting  
Via Teams  
9:30 a.m. - 10:30 a.m.
  
- ◆ September 11, 2023 - AAAPP Advisory Council  
TBA  
1:30 p.m. - 3:00 p.m.
  
- ◆ September 18, 2023 - AAAPP Board of Directors Meeting  
AAAPP Office Building  
9549 Koger Blvd  
St. Petersburg, FL 33702  
9:30 a.m. - 11:00 a.m.