

**AREA AGENCY ON AGING OF PASCO-PINELLAS  
ADVISORY COUNCIL MEETING MINUTES  
THE MEETING WAS HELD VIA ZOOM  
SEPTEMBER 12, 2022**

**MEMBERS PRESENT:**

Miriam Benitez-Nixon, Chair  
Kerry Kimball Marsalek, Vice Chair  
Barbara Epstein  
Beth Aker  
Betty Beeler  
Carole Ware  
Eric Gerard  
Janet Hooper  
Jodi Vosburgh  
John Prendergast  
Kimberly Shaw  
Lenny Waugh  
Mary Haddon Doyle  
Michael Estigo  
Nancy Giles  
Stephanie Doran  
Thomas Barnhorn  
Valerie Anderson-Stallworth

**MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Ann Marie Winter, AAAPP  
Paula Moore, AAAPP  
Jason Martino, AAAPP  
Virginia Joseph, AAAPP

**Agenda Item #1 - Welcome and Introductions**

Chair, Miriam Benitez-Nixon called the meeting of September 12, 2022 to order at 1:30 p.m. via zoom video call.

**Agenda Item #2 - Roll Call**

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of Advisory Council members was present.

**Agenda Item #3 - Consent Agenda**

Chair Miriam Benitez-Nixon presented the Consent Agenda which included, Advisory Council Meeting Minutes of May 9, 2022 and Board of Directors Meeting Minutes of June 13. Corrections to the Advisory Council minutes of May 9, 2022, were highlighted as follows: 1. **Agenda Item #7 – OAA Month 2022... the last sentence of the para which reads ... "For information only, not action necessary", ... should read "For information only, no action necessary" and** 2. **Agenda Item #9 – Executive Director's Report - fourth sentence which reads "DEOA" should read "DOEA"...** The corrections were noted. There being no other comments Ms. Janet Hooper made

a motion to approve the Consent Agenda. Mr. John Prendergast seconded. None opposed, motion carried.

**Agenda Item #4 - Items for Discussion from the Consent Agenda**

None.

**Agenda Item #5 – 2023 Area Plan Contract Module**

Ms. Paula Moore, Chief Financial Officer presented the funding allocations by program by County for the 2023 Contract Module which included: C.I.A Federal Allocation, C.I.G Areawide Funding Summary, C.I.F.1 and C.I.F.2 Pasco County and Pinellas County, Agency Budget and Revenue Allocation. There were questions and comments which was addressed by Ms. Moore.

Mr. John Prendergast made a motion to take to the 2023 Area Plan Contract Module to the Board of Directors for approval. Commissioner Eric Gerard seconded the motion. None opposed, the motion was carried.

**Agenda Item #6 –2022-2023 Area Plan, CY2023 Updated Goals and Objectives**

**Mr. Jason Martino, Director of Planning** presented a summary of the 2022-2024 Area Plan Goals & Objectives updates covering CY2023 for review. The program module included the CY2023 Updated Goals and Objectives and a Summary of Changes to the 2022-2023 Area Plan. There were questions and comments which was addressed by Mr. Martino. There being no other comments and questions, Mr. Michael Estigo made a motion to approve the 2022-2023 Area Plan, CY2023 Updated Goals and Objectives and submit to DOEA. Ms. Janet Hooper seconded. None opposed, motion was carried.

**Agenda Item #7 – 2022-2025 AAAPP Strategic Plan**

Commissioner Eric Gerard, AAAPP Advisory Council member who serves as the AAAPP Advisory Council's representative to the Board's Strategic Plan, presented the 2022-2025 Strategic Plan which was recently approved by the AAAPP Board of Directors. Commissioner Gerard presented the strategic goals and objectives, reviewed and discussed the Strategic Plan and areas on how the Advisory Council could be engaged in helping achieve the plan's goals. There were questions and comments on the fundraising concepts and volunteering which was addressed by Commissioner Gerard. For information only, no action necessary.

**Agenda Item #8 – Executive Director's Report**

The Executive Director reported on the following: thanked Council members for their support in one of the most important meetings of the year i.e. approving the 2023 Area Plan Contract Module, the Area Plan Goals and Objectives and strategic plan; thanked staff for their hard work in preparing the Area Plan and Budget; recognized Kerry Kimball-Marsalek for her support for CASOA, encouraged Advisory Council members to participate in the new strategic plan process; AAAPP staff attendance at SEA4 Conference - staff presenting on U.Connect Program and Victims of Crime Advocate Program, Nancy Giles also in attendance gave feedback on the conference; additional rental of office space across AAAPP office parking lot; Helpline now back at one business day of returning calls; thanked everyone for their support just completed five years as Executive Director at the Area Agency on Aging of Pasco Pinellas Inc.

**Agenda Item #9 - Announcements**

Chair Nixon announced that the AAAPP Board of Directors Annual Meeting, will be held on September 19, 2022 at 9:30 a.m. The 2022 DOEA Monitoring will be held from November 14 to 18, 2022. The next Advisory Council meeting will be held on Monday November 14, 2022 via zoom.

**Agenda Item #10 - Adjourn**

There being no further business for discussion, the meeting adjourned at 2:34 p.m.