

**AREA AGENCY ON AGING OF PASCO-PINELLAS  
ADVISORY COUNCIL MEETING MINUTES  
MEETING HELD  
SEPTEMBER 11, 2023**

**MEMBERS PRESENT:**

Commissioner Eric Gerard (Chair)  
Valerie Anderson-Stallworth  
Barbara Epstein  
Michael Estigo  
Miriam Benitez-Nixon  
Jodi Vosburgh  
Lenny Waugh

**MEMBERS ABSENT:**

Betty Beeler  
Thomas Barnhorn  
Nancy Giles  
Sally Marvin

**OTHERS PRESENT:**

Ann Marie Winter, Executive Director, AAAPP  
Kerry Kimball-Marsalek, Chief Operating Officer, AAAPP  
Jason Martino, Director of Planning, AAAPP  
Paula Moore, Chief Financial Officer, AAAPP

**Agenda Item #1 - Welcome and Introductions**

Chair Commissioner Eric Gerard called the meeting of September 11, 2023, to order at 1:30 p.m. He welcomed everyone to the meeting.

**Agenda Item #2 - Roll Call**

Ms. Ann Marie Winter, Executive Director, called the roll. A quorum of Advisory Council members was present.

**Agenda Item #3 - Consent Agenda**

Chair Commissioner Eric Gerard presented the Consent Agenda which included the Advisory Council Meeting Minutes of July 10, 2023, and the AAAPP Board of Directors Meeting Minutes of June 12, 2023. There were no questions or comments. Mr. Michael Estigo made a motion to approve the minutes from the July 10, 2023, Advisory Council meeting Valerie Anderson-Stallworth seconded. None opposed, motion carried.

**Agenda Item #4 - Items for Discussion from the Consent Agenda**

None

**Agenda Item #5 – Area Plan Contract Module**

Ms. Paula Moore presented the contract module for the FY2024 Area Plan and walked the Advisory Council members through the accompanying material. Ms. Valerie Anderson-Stallworth made a motion to approve the Area Plan for submission to the DOEA. Mr. Michael Estigo. None opposed, motion carried.

## **Agenda Item #6 – Candidate for Open Seat in Pasco County**

Ms. Ann Marie Winter presented the application submitted by Peter A. Altman for a vacant seat in Pasco County on the Advisory Council. Mr. Altman currently serves as a New Port Richey City Councilman and is also the Interim Finance Director for the city of Dade City. If elected to the Council, Mr. Altman would replace John Pendergast whose term was to expire December 31, 2024. Ms. Miriam Benitez-Nixon made a motion to elect Mr. Altman to the Advisory Council. Jodi Vosburgh seconded. None opposed, motion carried.

## **Agenda Item #7 – 2024-2027 AAAPP Area Plan**

Mr. Jason Martino presented a summary of the 2024-2027 Area Plan Goals & Objectives for review and approval prior to submission to the Department of Elder Affairs (DOEA). He explained that there was a new template for the Area Plan. The first part of the plan is due September 15, 2023, and the second part is due October 1, 2023. Ms. Ann Marie Winter talked about the work of Advisory Councils across all the AAAs. Ms. Miriam Benitez-Nixon made a motion submit the 2024-2027 Area Plan to the DOEA. Ms. Valerie Anderson-Stallworth seconded. None opposed, motion carried.

## **Agenda Item #7 –2024-2027 Area Plan Development**

Mr. Jason Martino, Director of Planning presented the 2024-2027 Area Plan cycle and the development process for Calendar Years 2024 – 2027. The presentation included an overview and highlights of the contents of the plan. There was discussion and follow-up questions that were addressed by Mr. Martino. For information only, no action necessary.

## **Agenda Item #8 – 2022-2025 Strategic Plan**

Comm. Eric Gerard, Chair of the Advisory Council and representative to the Board's Strategic Plan, reviewed the plan and discussed how the Advisory Council can be engaged in helping achieve the plan's goals. He shared that another update of the Strategic Plan would be made in October 2023.

## **Agenda Item #9 - Chairman's Report**

Chair Commissioner Gerard thanked Mr. Jason Martino for sharing timely and helpful information during Hurricane Idalia. He also asked members to bring referrals from Pasco County to the next meeting in November.

## **Agenda Item #11 – Executive Director's Report**

Ms. Ann Marie Winter said that she would reach out to Peter Altman and arrange an orientation before the next Advisory Council Meeting in November. She also added that AAAPP's role as a new Chore provider will begin in January. Ms. Winter shared that she had been attending meetings with legislators in Pinellas and Pasco counties. Lastly, she informed the Council of the new governance structure requirements and how it would affect AAAPP's Board. She noted that Board members could move to the Advisory Council and vice versa. Many Council members expressed that this was a great way to preserve the agency's knowledge base.

## **Agenda Item #12 – Council Member Comments**

## **Agenda Item #13 - Announcements**

## **Agenda Item #14 - Adjourn.**

There being no further business for discussion, the meeting adjourned at 2:33 p.m.