**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.**

**FINANCE COMMITTEE MEETING MINUTES HELD VIA ZOOM VIDEO**

**February 4, 2021**

**Committee Members Present**

Harriet Crozier, Chair

Elithia Stanfield

Paul McClintock

**Committee Members Not Present**

Barbara Sheen Todd (excused)

Linda Lee

**Others Present**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas

Paula Moore, CPA Financial Consultant

Virginia Cruz, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

**Agenda Item #1 — Call to Order**

The Area Agency on Aging of Pasco Pinellas, Inc. Finance Committee Meeting was held on

Thursday February 4, 2021 by Zoom Video Call. Chair Harriet Crozier called the meeting to order at 10:31 a.m.

**Agenda Item #2 — Public Meeting Notice**

Ms. Ann Marie Winter announced the meeting was publicly noticed.

**Agenda Item #3 — Roll Call**

Ms. Ann Marie Winter called the roll and a quorum of committee members were present.

**Agenda Item #4— Approval of Minutes**

Chair Harriet Crozier presented the last meeting minutes and asked if there were any questions

or comments and there were none. Ms. Elithia Stanfield made a motion to approve the

January 7, 2021 Finance Committee Meeting Minutes. Mr. Paul McClintock seconded. None

opposed, motion carried.

**Agenda Item #5 — Addendum Item(s) or any other Item(s) requiring Board Discussion**

None.

**Agenda Item #6 — Area Agency on Aging Statement of Revenue and Expenses (Budget vs**

 **Actual)**

Ms. Ann Marie Winter presented the Statement of Revenue and Expense Budget vs Actual for the period ending December 31, 2020. Ms. Winter informed that it was a preliminary statement as some end of year invoices were still outstanding. There was a net surplus of $496,086. There were no questions or comments. Mr. Paul McClintock made a motion to recommend taking the December 31, 2020 Statement of Revenue and Expenses Budget vs actual to the Board of Directors for approval. Ms Elithia Stanfield seconded. None opposed, the motion was carried.

**Agenda Item #7 — AAAPP Balance Sheet**

Ms. Ann Marie Winter presented the Balance Sheets for the period ending December 31, 2020. There were no comments nor questions. Ms. Elithia Stanfield made a motion to recommend taking the December 31, 2020 Balance Sheets to the Board of Directors for approval. Mr. Paul McClintock

seconded. None opposed, motion carried.

**Agenda Item #8** — **Surplus/(Deficit) Report**

Ms. Ann Marie Winter presented Surplus/(Deficit) Report for the period December 31, 2020.

Ms Winter informed that funding for EHEAP has increased. There was a question on the EHEAP program which Ms. Winter addressed. There being no other questions nor comments. Mr. Paul McClintock made motion to recommend taking the December 31, 2020 Surplus/(Deficit) Report to the Board of Directors for approval. Ms. Elithia Stanfield seconded. None opposed, motion was carried.

**Agenda Item #9 – Item(s) for Discussion**

None.

**Agenda Item #10 – Chairman’s Report**

Chair Crozier thanked Ms. Barbara Sheen Todd for chairing the last committee meeting in her absence. Chair Harriet highlighted Ms. Elithia Stanfield departure from the Committee and thanked Ms. Stanfield for her contribution and stated that the committee is a wonderful partnership.

**Agenda Item #11 — Executive Director's Report**

None.

**Agenda Item #12 — Committee Member's Comments**

Ms. Stanfield thanked Chair Crozier and stated that she enjoyed being on the committee.

**Agenda Item #13** — **Adjourn**

There being no other items for discussion the meeting adjourned at 10:46 a.m.

Respectfully submitted, Harriet Crozier

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Chair

Virginia Cruz

Recording Secretary

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Date