

TIMETABLE
CONTRACT REVIEW PROCESS
COMMUNITY CARE FOR THE ELDERLY, ALZHEIMERS DISEASE INITIATIVE, HOME CARE FOR THE
ELDERLY
STATE FISCAL YEAR 2023-2024

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| February 13, 2023 | AAA Board of Directors Meeting Review of 2023 Approval of Pinellas and Pasco CCE Lead Agency Competitive Procurement Process for 2 Lead Agencies (1 Lead Agency for Pasco County and 1 Lead Agency for Pinellas County) |
| February 20 , 2023 | Interested parties memo distributed and Request for Proposal published via AAAPP website |
| February 22 , 2023 | Request for Proposal published via Legal Notice in Florida Administrative Register |
| February 26, 2023 | Request for Proposal published via Legal Notice in Tampa Bay Times |
| March 10, 2023, at 3:00 p.m. | RFP available online at: https://www.agingcarefl.org/request-for-proposal.html |
| March 14, 2023, at 11:00 am | Pre-Proposal Bidders Conference via Web Conference: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWEOMDgyNjUtYmQ1NC00YTYyLTlkOGYtNzQwNGY4OTMzNDJk%40thread.v2/0?context=%7b%22Tid%22%3a%2283b3093f-a5ce-4e92-b5ee-ad14342917db%22%2c%22Oid%22%3a%224c5c1442-1003-4041-b3e8-285c10adb8ab%22%7d |
| | The Pre-Proposal Bidder’s Conference will include a review of RFP package, followed by a question-and-answer session. |
| | *No inquires accepted after completion of Bidder’s Conference* |
| March 15, 2023, at 3:00 p.m. | Response to inquiries and RFP addenda on the Area Agency on Aging of Pasco-Pinellas, Inc. website: https://www.agingcarefl.org/request-for-proposal.html |
| March 21 , 2023 | Letter of Intent Due (Mandatory) to be submitted electronically to programs@aaapp.org |
| April 5, 2023, at 3:00 p.m. | General Revenue Service Provider Applications Due to be submitted at: Area Agency on Aging of Pasco-Pinellas, Inc. 9549 Koger Blvd, Suite 100 St. Petersburg, FL 33702 *Opening of Request for Proposals and review for fatal criteria immediately following |
| TBD | Selection Team Meetings |
| May 1, 2023 at 3:00 p.m. | Program Planning and Development Committee Meeting to review Selection Team recommendations |
| May 15, 2023 | AAA Board of Directors Meeting – Approval of Proposed Applicant Agencies and Final Allocations |
| TBD | CCE Lead Agency Designation Notice of Intent to Award published via Legal Notice in Tampa Bay Times, Florida Administrative Register and AAAPP website at: https://www.agingcarefl.org/request-for-proposal.html |
| TBD | Announcement of final awards by formal written notice |
| July 1, 2023 | Services Initiated |