

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.
FINANCE COMMITTEE MEETING MINUTES HELD VIA MICROSOFT TEAMS
March 7, 2024**

Committee Members Present

David Alvarez (Chair)
Chris Comstock
Judge George Jirotko
Dr. Paula O'Neil

Committee Members Not Present

Lisa Shippy-Gonzalez

Others Present

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas
Paula Moore, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas
Kristina Jalazo, VP of Finance, Area Agency on Aging of Pasco-Pinellas
Bill Barone, Controller, Area Agency on Aging of Pasco-Pinellas
Kim Fontana, Fontana CPAs
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

Agenda Item #1 - Call to Order

The Area Agency on Aging of Pasco Pinellas, Inc. Finance Committee Meeting was held on Thursday, March 7, 2024, via Microsoft Teams. Chair David Alvarez called the meeting to order at 9:32 a.m.

Agenda Item #2 - Public Meeting Notice

Ms. Ann Marie Winter announced the meeting was publicly noticed.

Agenda Item #3 - Roll Call

Ms. Ann Marie Winter called the roll. A quorum of committee members was present.

Agenda Item #4 - Approval of Minutes

Chair David Alvarez presented the last meeting minutes of the February 2024 meeting, and asked if there were any questions or comments, there were none. Chris Comstock made a motion to approve the February 8, 2024, Finance Committee meeting minutes. Dr. Paula O'Neil seconded. None opposed, motion carried.

Agenda Item #5 - Addendum Item(s) or any other Item(s) requiring Board Discussion

None.

Agenda Item #6 – AAAPP Unaudited Statement of Financial Position

Ms. Paula Moore, Chief Financial Officer, presented AAAPP's unaudited Statement of Financial Position to the Finance Committee. Judge George Jirotko made the motion to recommend taking the statement to the Board of Directors for approval and Chris Comstock seconded. None opposed, motion carried.

Agenda Item #7 - AAAPP Unaudited Statement of Revenue and Expense

Ms. Paula Moore presented the Unaudited Statement of Revenue and Expense, year-to-date through January 31, 2024. Judge George Jirotko made the motion to recommend taking the statement as revised to the Board of Directors and Chris Comstock seconded. None opposed, motion carried.

Agenda Item #8 - AAAPP Unaudited Statement of Activities and Changes in Net Assets

Ms. Paula Moore presented the Unaudited Statement of Activities and Changes in Net Assets year-to-date through January 31, 2024. Chris Comstock made the motion to recommend taking the statement as revised to the Board of Directors and Dr. Paula O'Neil seconded. None opposed, motion carried.

Agenda Item #9 - Surplus/(Deficit) Report

Ms. Ann Marie Winter presented the Surplus/Deficit Report year-to-date through January 31, 2004. Chris Comstock made the motion to recommend taking the report to the Board of Directors and Dr. Paula O'Neil seconded. None opposed, motion carried.

Agenda Item #10 — Items for Discussion

Ms. Ann Marie Winter, Executive Director, shared that the Requests for Proposals for the Senior Housing Impact Grants is due April 5, 2024. The agency has received 5 letters of intent, including some from organizations we have never funded before.

Agenda Item #11 – Chairman's Report

None

Agenda Item #12 — Executive Director's Report

Ms. Ann Marie Winter, Executive Director, shared that Congressman Gus Bilirakis helped secure a Congressional appropriation of \$1.3 million to help fund the renovation of housing in Pasco County. Ms. Winter also shared that CARES in Pasco County is facing a \$729k budget deficit.

Committee Member's Comments

None.

Agenda Item #14 - Adjourn

There being no other items for discussion, the meeting adjourned at 10:25 a.m.

Respectfully submitted,

David Alvarez, Chair

Nora Fitzpatrick
Recording Secretary

Chair

Date: _____