

**AREA AGENCY ON AGING OF PASCO-PINELLAS, INC.  
FINANCE COMMITTEE MEETING MINUTES HELD VIA MICROSOFT TEAMS  
February 8, 2024**

**Committee Members Present**

David Alvarez (Chair)  
Chris Comstock  
Judge George Jirotko  
Dr. Paula O'Neil  
Lisa Shippy-Gonzalez

**Committee Members Not Present**

None

**Others Present**

Ann Marie Winter, Executive Director, Area Agency on Aging of Pasco-Pinellas  
Paula Moore, Chief Financial Officer, Area Agency on Aging of Pasco-Pinellas  
Nora Fitzpatrick, Executive Assistant, Area Agency on Aging of Pasco-Pinellas

**Agenda Item #1 - Call to Order**

The Area Agency on Aging of Pasco Pinellas, Inc. Finance Committee Meeting was held on Thursday, February 8, 2024, via Microsoft Teams. Chair David Alvarez called the meeting to order at 9:34 a.m.

**Agenda Item #2 - Public Meeting Notice**

Ms. Ann Marie Winter announced the meeting was publicly noticed.

**Agenda Item #3 - Roll Call**

Ms. Ann Marie Winter called the roll. A quorum of committee members was present.

**Agenda Item #4 - Approval of Minutes**

Chair David Alvarez presented the last meeting minutes of the January 2024 meeting, and asked if there were any questions or comments, there were none. Chris Comstock made a motion to approve the January 4, 2024, Finance Committee meeting minutes. Lisa Shippy-Gonzalez seconded. None opposed, motion carried.

**Agenda Item #5 - Addendum Item(s) or any other Item(s) requiring Board Discussion**

None.

**Agenda Item #6 – AAAPP Unaudited Statement of Financial Position**

Ms. Paula Moore, Chief Financial Officer, presented AAAPP's unaudited Statement of Financial Position to the Finance Committee. Chris Comstock made the motion to recommend taking the document as Paula Moore presented to the Board for approval and Lisa Shippy-Gonzalez seconded. None opposed, motion carried.

**Agenda Item #7 - AAAPP Unaudited Statement of Revenue and Expense**

Ms. Paula Moore presented a revised version of the Unaudited Statement of Revenue and Expense, year-to-date through December 31, 2023. The Statement that was distributed in the Finance Committee mail out packet was updated. Chris Comstock made the motion to recommend taking the statement to the Board of Directors and Lisa Shippy-Gonzalez seconded. None opposed, motion carried.

**Agenda Item #8 - AAAPP Unaudited Statement of Activities and Changes in Net Assets**

Ms. Paula Moore presented the Unaudited Statement of Activities and Changes in Net Assets year-to-date through December 31, 2023. Chris Comstock made the motion to recommend taking the statement to the Board of Directors and Judge George Jirotko seconded. None opposed, motion carried.

**Agenda Item #9 - Surplus/(Deficit) Report**

Ms. Ann Marie Winter presented the Surplus/Deficit Report year-to-date through December 31, 2003. Chris Comstock made the motion to recommend taking the report to the Board of Directors and Lisa Shippy-Gonzalez seconded. None opposed, motion carried. Going forward, this report will include a key to note the contract term dates for each funding source.

**Agenda Item #10 — Items for Discussion**

None

**Agenda Item #11 – Chairman’s Report**

None

**Agenda Item #12 — Executive Director's Report**

Ms. Ann Marie Winter, Executive Director, provided an update regarding recent developments with CARES in Pasco County, including the departure of its CEO Jemith Rosa.

**Committee Member's Comments**

None.

**Agenda Item #14 - Adjourn**

There being no other items for discussion, the meeting adjourned at 10:15 a.m.

Respectfully submitted,

David Alvarez, Chair

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Nora Fitzpatrick  
Recording Secretary

\_\_\_\_\_  
Chair

Date: \_\_\_\_\_