



Agenda 50

9549 Koger Blvd, Suite 100, St. Petersburg, FL 33702 • 727-570-9696 • www.AgingCareFL.org

Monday, April 15, 2024
9:30 a.m.

**AAAPP BOARD OF DIRECTORS MEETING
PASCO COUNTY BOARDROOM
8731 CITIZENS DRIVE, NEW PORT RICHEY, FL 34654**

- AGENDA ITEM #1 CALL TO ORDER**
- AGENDA ITEM #2 INTRODUCTION OF AUDIENCE**
- AGENDA ITEM #3 PUBLIC MEETING NOTICE**
- AGENDA ITEM #4 ROLL CALL**
- AGENDA ITEM #5 PUBLIC COMMENT FOR ITEMS ON AGENDA**
- AGENDA ITEM #6 ADDENDUM ITEM (S) OR ANY ITEM REQUIRING DISCUSSION**
- AGENDA ITEM #7 CONSENT AGENDA**
 - A. Board Meeting Minutes, March 18, 2024.
 - B. Finance Committee Meeting Minutes, March 7, 2024.
 - C. AAAPP Unaudited Statements of Financial Position Year to Date February 29, 2024.
 - D. AAAPP Unaudited Statement of Revenue and Expenditure Report Year to Date February 29, 2024.
 - E. AAAPP Unaudited Statement of Activities and Changes in Net Assets Year to Date February 29, 2024.
 - F. Surplus (Deficit) Report by Planning and Service Area (PSA) for Year to Date February 29, 2024.
 - G. Monitoring Report(s)
 - 1. Bay Area Legal Service, Inc. – Annual Programmatic Monitoring Report for the Older Americans Act Title IIB/Local Service Providers Legal Service Program.
 - 2. Pasco County Community Services – Annual Programmatic Monitoring Report for the Emergency Home Energy Assistance for the Elderly Program (EHEAP).
 - H. Waitlist Report as of 4/01/2024

Additional Material: Attached Handouts. [OBJ]
Action Recommended: Motion for Approval.

AGENDA ITEM #8 ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

AGENDA ITEM #9 MEMBERSHIP & NOMINATING COMMITTEE

Commissioner Charlie Justice, Chair, Nominating & Membership Committee

The Membership & Nominating Committee met on March 26, 2024, and reviewed the 8 applications for vacant and soon to be vacant seats on the AAAPP Board of Directors and made motioned to recommend that the Board consider the following:

- Helen Levine is recommended to be elected to the seat replacing Barbara Sheen Todd and if approved, her first term would begin with the May 2024 meeting and end March 2027.
- April Hill is recommended to be elected to the seat replacing Charlie Robinson and if approved, her first term would begin May 2024 and end March 2027.
- Michelle Cyr is recommended to replace one of the soon to be vacant seats. Her first term would be August 2024-March 2027.
- Jessica Hoge and Anthony Koffman will be interviewed for two of the soon to be vacant seats. The Committee will meet again to review those applications and interview responses and will make recommendations to the Board by the June 2024 meeting.
- The other applicants are not under consideration for AAAPP Board of Directors seats.

Additional Material: A. Helen Levine - Application

B. April Hill – Application and CV

C. Michelle Cyr – Application and CV

Action Recommended: Vote to Approve Committee Recommendations

AGENDA ITEM #10 DOEA FUNDING

Ann Marie Winter, AAAPP Executive Director

The Department of Elder Affairs has notified the AAAPP that it will receive \$348,599.51 in funding for its SHINE program with a contract start date of April 1, 2024 and ending March 31, 2025. This represents a \$5,000 increase over last year.

Additional Materials: None

Action Recommended: Motion to Approve

AGENDA ITEM #11 BOARD RETENTION & RECRUITMENT PLAN

Ann Marie Winter, Executive Director

As per the DOEA Contract of Governance, the AAAPP is required to implement a Board Retention & Recruitment Plan, effective April 2024.

Additional Materials: A. Draft Board Retention & Recruitment Plan

B. AAAPP Board Application

C. AAAPP Board Interview Questionnaire

Action Recommended: Motion to Approve

AGENDA ITEM #12 PINELLAS COMMUNITY FOUNDATION GRANT AGREEMENT

Ann Marie Winter, Executive Director, AAAPP

Pinellas Community Foundation will provide the AAAPP with a grant of \$100,000 to benefit seniors who have needs related to direct costs of housing in St Petersburg as per their donor's restricted gift.

Additional Materials: None

Action Recommended: Motion to Approve

AGENDA ITEM #13 50th ANNIVERSARY CELEBRATION UPDATE

Ann Marie Winter, AAAPP Executive Director will provide an update on the 2024 luncheon.

Additional Material: A. Sponsorship Benefits

B. Committed Sponsors

Action Recommended: None. For Information Only.

AGENDA ITEM #14 BONUS POLICIES

Kristina Jalazo, VP of Finance

The Finance Committee met on April 4, 2024 and made a motion to recommend the adoption of two bonus policies. They are *Furthering Education and Professional Development Policy* and *Length of Service Award Policy*.

Additional Materials: A. Current Bonus Policy as approved September 12, 2022.

B. Furthering Education and Professional Development Policy draft

C. Length of Service Award Policy draft

Action Recommended: Vote to Approve Committee Recommendations

AGENDA ITEM #15 OLDER AMERICANS ACT HOMEMAKER EXPANSION PROJECT – PASCO COUNTY

Christine Didion, Director of Programs

Community Aging and Retirement Services, Inc. dba CARES remains the currently procured Older Americans Act Provider for Homemaking services in Pasco County. To ensure no disruption in homemaker services to Pasco seniors, additional service providers have been explored to provide Homemaking services in Pasco County with Older Americans Act funds under \$35,000, in accordance with the AAAPP's procurement policy and procedures and Florida Statute 287.057. Those service providers are Pasco Senior Home Care LLC dba Home Instead and Reliance Home Care LLC dba FirstLight Home Care and their contracts started April 1, 2024.

Additional Materials: None

Action Recommended: Motion to Approve

AGENDA ITEM #15 PRESIDENT'S REPORT

AGENDA ITEM #16 EXECUTIVE DIRECTOR'S REPORT

AGENDA ITEM #17 BOARD MEMBER COMMENTS

AGENDA ITEM #18 OPEN AGENDA/PUBLIC COMMENTS

AGENDA ITEM #19 ADJOURN

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Area Agency on Aging of Pasco-Pinellas, Inc. at (727) 570-9696, ext. 233 within three working days of the meeting.

*****THIS MEETING IS OPEN TO THE PUBLIC*****

EVENTS CALENDAR

AREA AGENCY ON AGING OF PASCO-PINELLAS

April 15, 2024 – May 20, 2024

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| May 2, 2024 | Finance Committee Meeting 9:30 a.m. – 10:30 a.m. Via Teams |
| May 17, 2024 | HOPE HEROES Event AAAPP Conference Room 10:00 am – 11:00 am |
| May 20, 2024 | AAAPP Board of Directors Meeting AAAPP Conference Room 9:30 – 11:00 am |
| June 7, 2024 | AAAPP Annual Luncheon – 50 th Anniversary Hale Senior Activity Center 330 Douglas Avenue Dunedin, FL 34698 11:30 am – 1:00 pm |